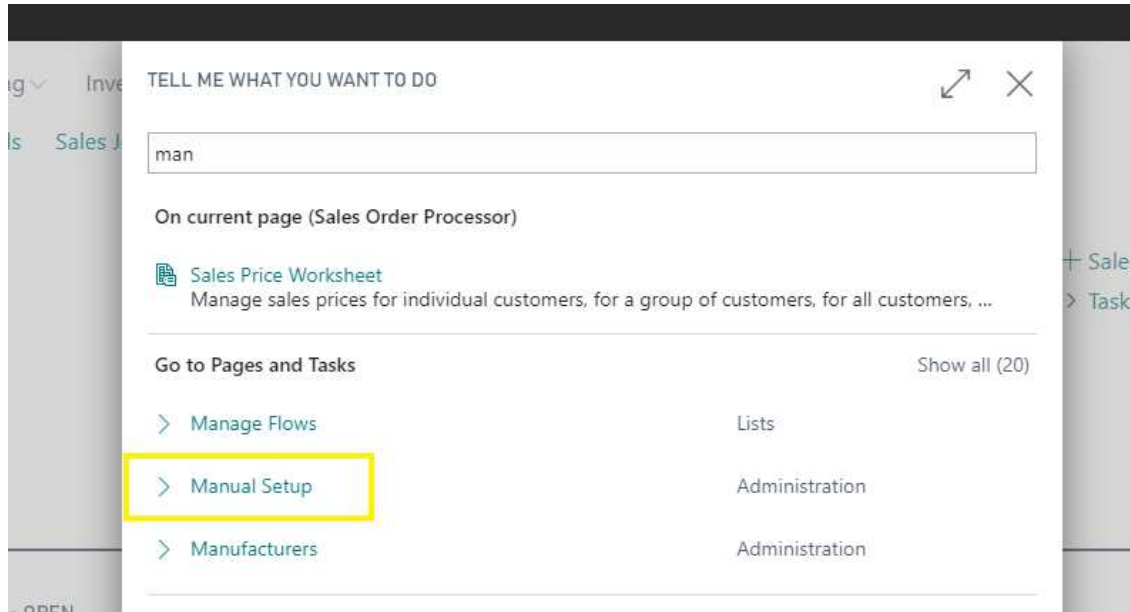


Advania IS Reports
Setup and instructions

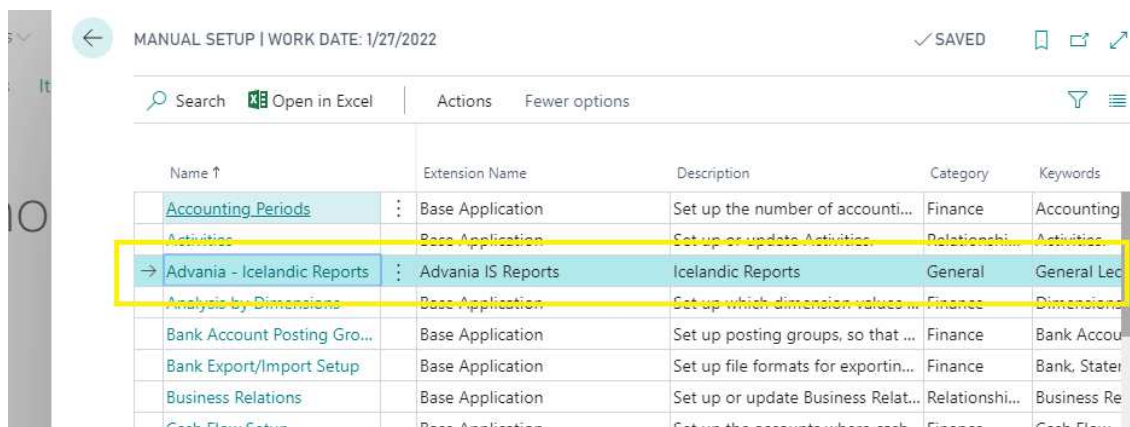
Advania IS Reports

- 1. BASIC SETUP FOR ADVANIA IS REPORTS EXTENSION IS AVAILABLE ON MANUAL SETUP PAGE. ON HOME PAGE, SEARCH FOR MANUAL SETUP PAGE.**



Search Manual Setup Page

- 2. ADVANIA – ICELANDIC REPORTS SETUP IS AVAILABLE UNDER GENERAL CATEGORY**

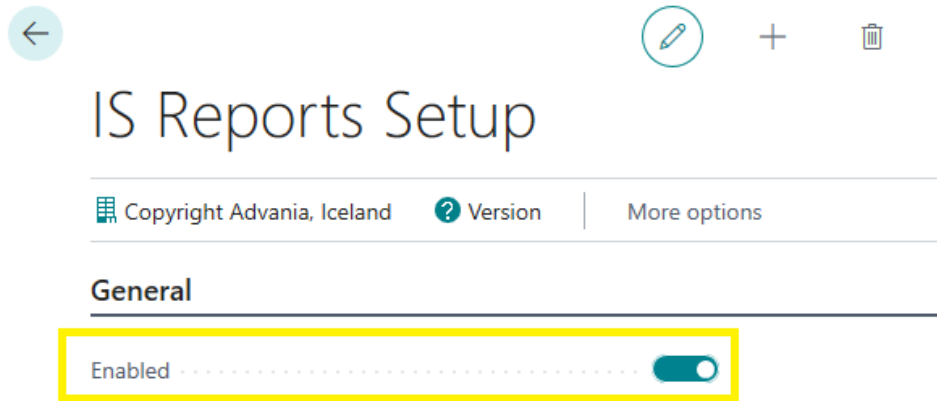


The screenshot shows a table titled 'MANUAL SETUP | WORK DATE: 1/27/2022'. The table has columns for Name, Extension Name, Description, Category, and Keywords. The row for 'Advania - Icelandic Reports' is highlighted with a yellow rectangular box.

| Name ↑ | Extension Name | Description | Category | Keywords |
|-------------------------------|--------------------|-------------------------------------|----------------|---------------|
| Accounting Periods | Base Application | Set up the number of accounti... | Finance | Accounting |
| Activities | Base Application | Set up or update Activities... | Relationshi... | Activities... |
| → Advania - Icelandic Reports | Advania IS Reports | Icelandic Reports | General | General Lec |
| Analysis by Dimensions | Base Application | Set up which dimension values ... | Finance | Dimensions |
| Bank Account Posting Gro... | Base Application | Set up posting groups, so that ... | Finance | Bank Accou |
| Bank Export/Import Setup | Base Application | Set up file formats for exportin... | Finance | Bank, Stater |
| Business Relations | Base Application | Set up or update Business Relat... | Relationshi... | Business Re |
| Cash Flow Setup | Base Application | Set up the accounts where cash | Finance | Cash Flow |

Manual Setup List

3. TO BE ABLE TO USE ADVANIA IS REPORTS YOUR FIRST NEED TO ENABLE EXTENSION BY PUSHING ACTIVATION BUTTON.



Advania IS Reports Setup Page

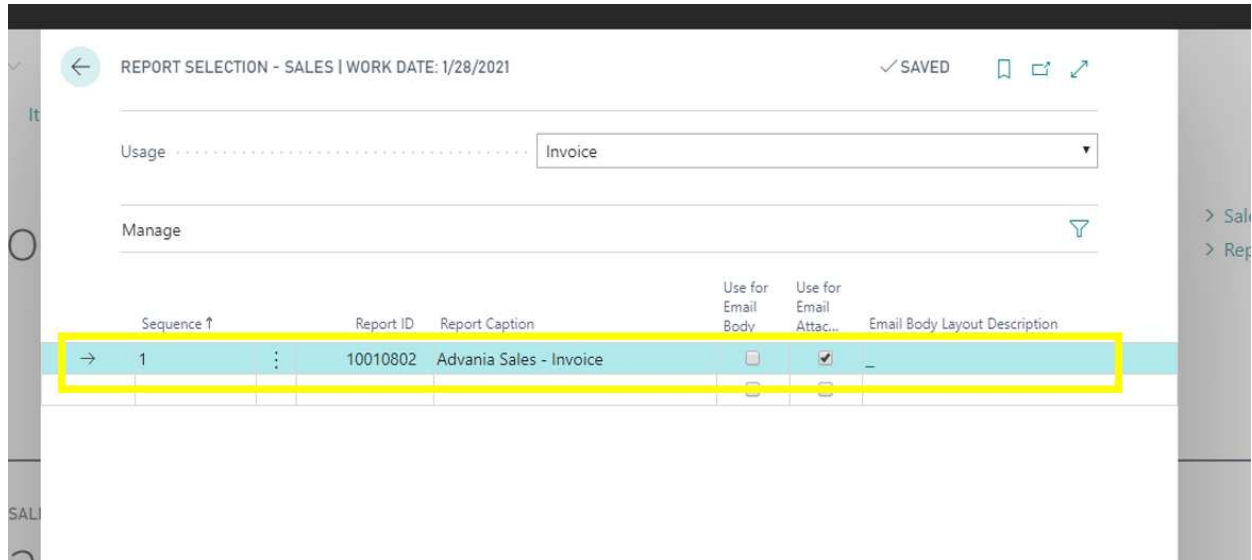
Some of the reports are not in the menu, but need to be linked in Report Selection – Sales

| ID | Name |
|----------|-------------------------|
| 10010800 | ADV Sales - Quote |
| 10010801 | ADV Order Confirmation |
| 10010802 | ADV Sales - Invoice |
| 10010803 | ADV Sales - Credit Memo |
| 10010804 | ADV Sales - Invoice Job |
| 10010805 | G/L Register |

Reports that needs to be added in Report Selection - Sales

Report 10010804 will be added instead of 10010802 only if job management is in use.

4. SEARCH FOR REPORT SELECTION - SALES AND ADD REPORTS

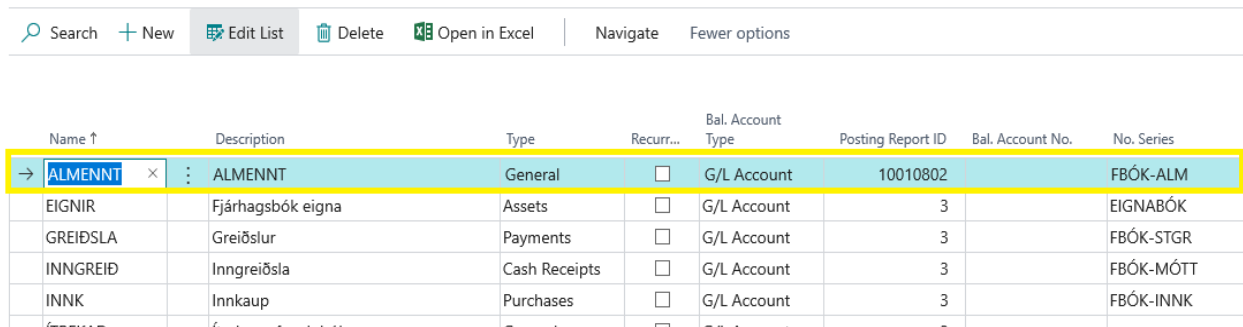


| Sequence ↑ | Report ID | Report Caption | Use for Email Body | Use for Email Attach... | Email Body Layout Description |
|------------|-----------|-------------------------|--------------------------|-------------------------------------|-------------------------------|
| → 1 | 10010802 | Advania Sales - Invoice | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

Report Selection - Sales Page

5. GO TO GENERAL JOURNAL TEMPLATES AND CHANGE POSTING REPORT ID TO ADVANIA REPORT

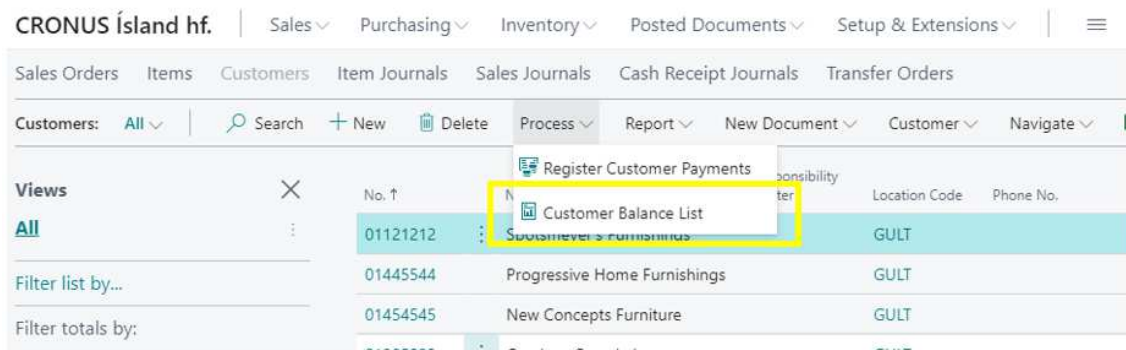
GENERAL JOURNAL TEMPLATES | WORK DATE: 1/27/2022



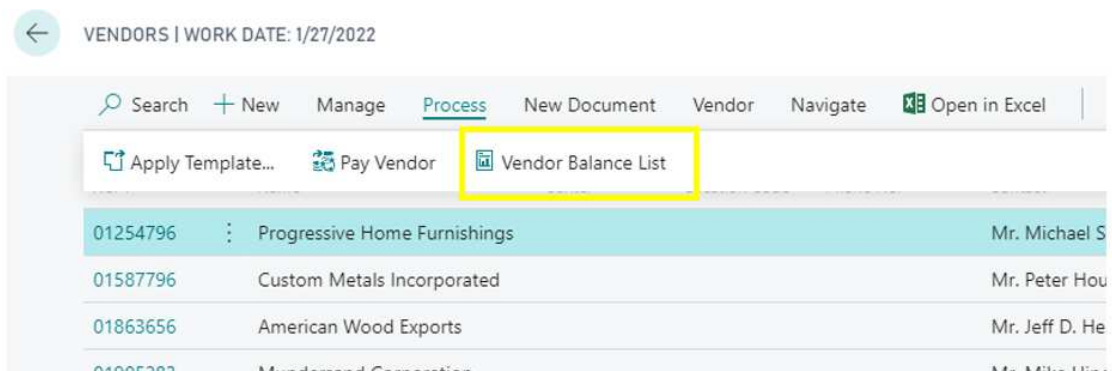
| Name ↑ | Description | Type | Recurr... | Bal. Account Type | Posting Report ID | Bal. Account No. | No. Series |
|-----------|-------------------|---------------|--------------------------|-------------------|-------------------|------------------|------------|
| → ALMENNT | ALMENNT | General | <input type="checkbox"/> | G/L Account | 10010802 | | FBÓK-ALM |
| EIGNIR | Fjárhagsbók eigna | Assets | <input type="checkbox"/> | G/L Account | 3 | | EIGNABÓK |
| GREIÐSLA | Greiðslur | Payments | <input type="checkbox"/> | G/L Account | 3 | | FBÓK-STGR |
| INNGREIÐ | Inngreiðsla | Cash Receipts | <input type="checkbox"/> | G/L Account | 3 | | FBÓK-MÓTT |
| INNK | Innkaup | Purchases | <input type="checkbox"/> | G/L Account | 3 | | FBÓK-INNK |

General Journal Templates

6. ADVANIA IS REPORTS EXTENSION CONTAIN CUSTOMER AND VENDOR BALANCE LIST REPORTS WHICH CAN BE ACCESSED FROM CUSTOMER AND VENDOR LIST AND CARD PAGES, UNDER PROCESS SECTION



Customer List Page



Vendor List Page

CUSTOMER BALANCE 🔖 ↗

Print Settings

Selected printer: (Browser)

Options

Balance to Date 1/27/2022 × 📅

Show Balanced

Show only Overdue

Show Debt Only

Filter: Customer

× No. 01445544 ▾

× Customer Posting Group ▾

+ Filter...

Filter totals by:

+ Filter...

VENDOR BALANCE 🔖 ↗

Print Settings

Selected printer: (Browser)

Options

As of Date | 📅

Show Balanced

Filter: Vendor

× No. 01254796 ▾

× Vendor Posting Group ▾

+ Filter...

Filter totals by:

+ Filter...

Send to...
Print
Preview
Cancel

Send to...
Print
Preview
Cancel

Customer and Vendor Balance List Request Page

Customer Balance
CRONUS Ísland hf.

Monday, April 6, 2020
Page 1
SKYRRJASNAK

No.: 10000, Date Filter: ".01/27/22

| No. | Name | Balance | Balance Due (LCY) |
|-------|---------------------|---------------|-------------------|
| 10000 | Navision Ísland hf. | 16,905,086.22 | -29,190.84 |
| | Total | 16,905,086.22 | -29,190.84 |

Customer Balance Report

Vendor Balance
CRONUS Ísland hf.Monday, April 6, 2020
Page 1
SKYRRJASNAK

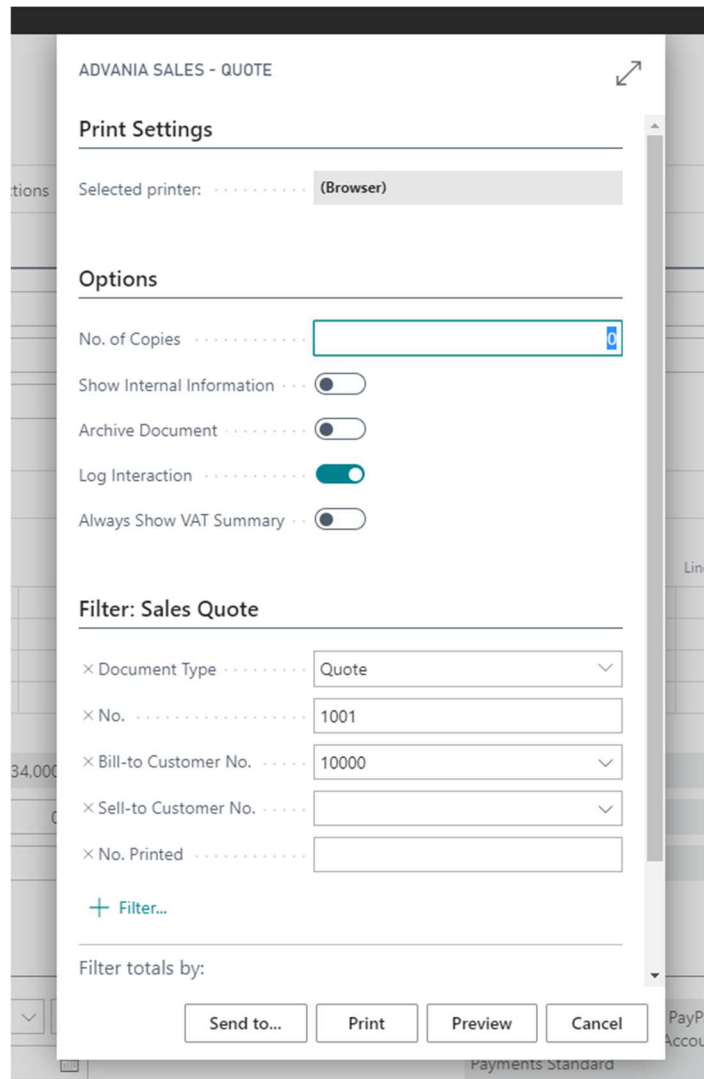
No.: 10000, Date Filter: "...12/01/22

| No. | Name | Net Change (LCY) |
|-------|-------------------|-------------------|
| 10000 | Reykjavíkurbóstur | 11,437,480 |
| | Totals | 11,437,480 |

Vendor Balance Report

These reports are visible only if extension is enabled.

7. IF ADVANIA SALES – QUOTE REPORT IS SETUP ON REPORT SELECTION, CALLING PRINT ACTION FROM SALES QUOTE DOCUMENT WILL RUN ADVANIA SALES - QUOTE REPORT.



ADVANIA SALES - QUOTE

Print Settings

Selected printer: (Browser)

Options

No. of Copies

Show Internal Information ...

Archive Document

Log Interaction

Always Show VAT Summary ...

Filter: Sales Quote

× Document Type Quote

× No. 1001

× Bill-to Customer No. 10000

× Sell-to Customer No.

× No. Printed

+ Filter...

Filter totals by:

Send to... Print Preview Cancel

Request Page for Advania Sales Quote Report

After setting up the request page, you will get the layout from the picture below

| | | | |
|---|--|--|--|
| Navision Ísland hf. Hr. Daði Jóhannesson Lynghóls 9 810 Reykjavík Ísland | | Sales - Quote Page 1 CRONUS, Hveragerði Aaron Nicholls Aðalgötu 14 810 Reykjavík Ísland | |
| Bill-to Customer No. 10000 VAT Registration No. 789456278 Document Date January 27, 2022 Shipment Date 01/27/22 Prices Including VAT No | Quote No. 1001 Phone No. +44-161 818192 Home Page E-Mail VAT Registration 77777777 Registration No. Bank Þjóðarbankinn Account No. 99-099888 Salesperson Erlingur Jónsson | | |
| Payment Terms 1 Mánuður/2% 8 dagar | | | |

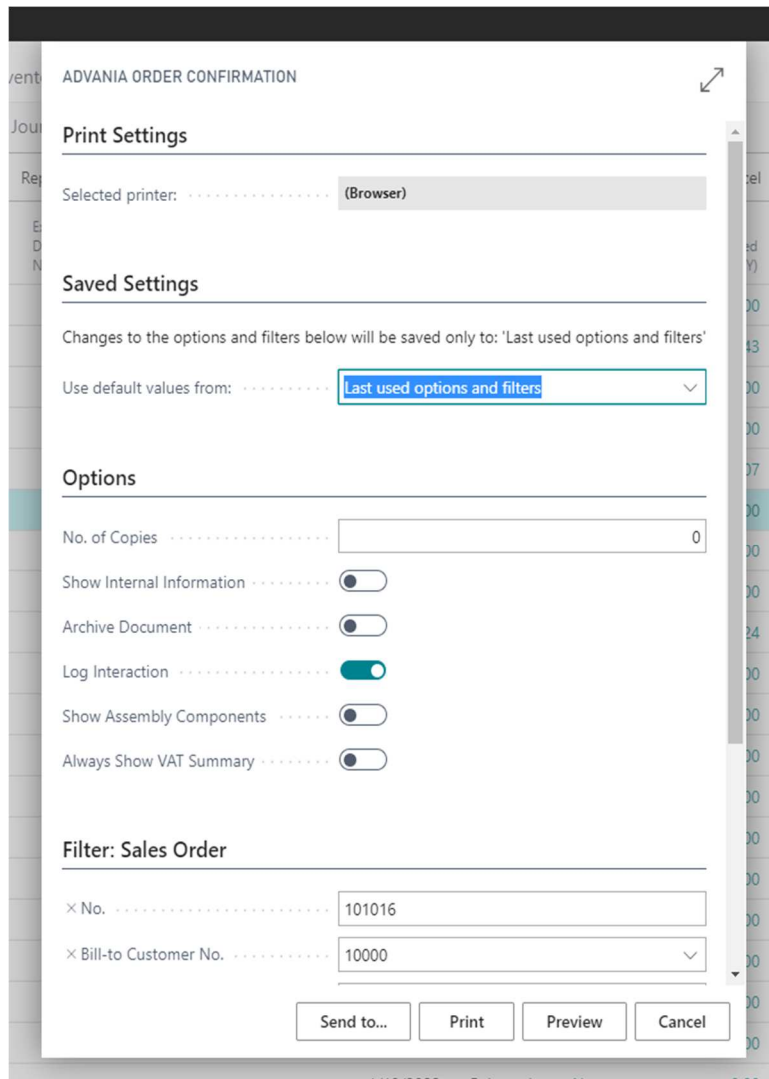
| No. | Description | Quantity | Unit | Unit Price | Discount % | VAT | Amount |
|---|-------------|----------|--------|------------|------------|-------|------------------|
| 1000 | Reiðhjól | 10.00 | Stykki | 4,000.00 | 15.00 | VSK24 | 34,000.00 |
| Line Dimensions DEILD SALA, SVÆÐI 30, SÖLUMÆÐUR EJ, VIÐSKMHÓPUR MEÐAL | | | | | | | |
| Total ISK Excl. VAT | | | | | | | 34,000.00 |
| 24% VAT | | | | | | | 8,160.00 |
| Payment Discount on VAT | | | | | | | 0.00 |
| Total ISK Incl. VAT | | | | | | | 42,160.00 |

| VAT Amount Specification | | | | | | |
|--------------------------|-------|------------------|-----------------|------------------|-----------------|--|
| VAT | VAT % | Line Amount | Discount Amount | VAT Base | VAT Amount | |
| VSK24 | 24 | 34,000.00 | 0.00 | 34,000.00 | 8,160.00 | |
| Total | | 34,000.00 | 0.00 | 34,000.00 | 8,160.00 | |

Header Dimensions DEILD SALA, SVÆÐI 30, SÖLUMÆÐUR EJ, VIÐSKMHÓPUR MEÐAL

Advania Sales - Quote Report

8. FOR ADVANIA ORDER CONFIRMATION REPORT GO TO SALES ORDERS PAGE AND RUN PRINT ACTION.



The screenshot shows a dialog box titled "ADVANIA ORDER CONFIRMATION" with a close button in the top right corner. The dialog is divided into several sections:

- Print Settings:** A dropdown menu for "Selected printer:" is set to "(Browser)".
- Saved Settings:** A note states "Changes to the options and filters below will be saved only to: 'Last used options and filters'". Below this, a dropdown menu for "Use default values from:" is set to "Last used options and filters".
- Options:** A list of settings with toggle switches:
 - No. of Copies: 0
 - Show Internal Information: Off
 - Archive Document: Off
 - Log Interaction: On
 - Show Assembly Components: Off
 - Always Show VAT Summary: Off
- Filter: Sales Order:** Two input fields:
 - × No.: 101016
 - × Bill-to Customer No.: 10000

At the bottom of the dialog are four buttons: "Send to...", "Print", "Preview", and "Cancel".

Request Page for Sales Order Confirmation Report

Advania Order Confirmation report can be seen on the next picture

Navision Ísland hf.
Hr. Daði Jóhannesson
Lynghóls 9
810 Reykjavík
Ísland

Order Confirmation

Page 1 of 1

CRONUS, Hveragerði
Aaron Nicholls
Aðalgötu 14
810 Reykjavík
Ísland

VAT Registration No. 789456278
Bill-to Customer No. 10000
Payment Terms 1 Mánuður/2% 8 dagar
Shipment Method Úr birgðageymslu
Prices Including VAT No
Document Date 01/28/22
Shipment Date 01/28/22
Order No. 1001

Phone No. +44-161 818192
Home Page
E-Mail
VAT Registration No. 777777777
Giro No. 888-9999
Bank Þjóðarbankinn
Account No. 99-099888
Salesperson Erlingur Jónsson

| No. | Description | Quantity | Unit of Measure | Unit Price | Discount % | Allow Invoice Discount | VAT Identifier | Amount |
|----------------------------|--------------------------|----------|-----------------|------------|------------|------------------------|----------------|------------------|
| 1908-S | LONDON-skrst.stóll, blár | 1.00 | Stykki | 12,390.00 | | Yes | VSK24 | 12,390.00 |
| Total ISK Excl. VAT | | | | | | | | 12,390.00 |
| 24% VAT | | | | | | | | 2,973.60 |
| Total ISK Incl. VAT | | | | | | | | 15,363.60 |

VAT Amount Specification

| VAT Identifier | VAT % | Line Amount | Invoice Discount Base Amount | Invoice Discount Amount | VAT Base | VAT Amount |
|----------------|-------|------------------|------------------------------|-------------------------|------------------|-----------------|
| VSK24 | 24.00 | 12,390.00 | 12,390.00 | 0.00 | 12,390.00 | 2,973.60 |
| Total | | 12,390.00 | 12,390.00 | 0.00 | 12,390.00 | 2,973.60 |

Sales Order Confirmation Report

9. ADVANIA SALES – INVOICE REPORT CAN BE RUN FROM POSTED SALES INVOICE LIST OR CARD CALLING PRINT ACTION. SET UP THE REQUEST PAGE AND CALL PREVIEW BUTTON TO GET REPORT LAYOUT.

ADVANIA SALES - INVOICE 🔖 ↗

Print Settings

Selected printer: (Browser)

Options

No. of Copies

Show Internal Information ...

Log Interaction

Show Assembly Compone... ..

Show Additional Fee Note ...

Always Show VAT Summary ..

Filter: Posted Sales Invoice

× No. 103028

× Bill-to Customer No. 10000

× Sell-to Customer No.

× No. Printed

[+ Filter...](#)

Request Page for Advania Sales - Invoice Report

Sales - Invoice

Page 1 of 1

Navision Ísland hf.
Hr. Daði Jóhannesson
Lyngháls 9
810 Reykjavík
Ísland

CRONUS, Hveragerði
 Aaron Nicholls
 Aðalgötu 14
 810 Reykjavík
 Ísland

Bill-to Customer No. 10000
 VAT Registration No. 789456278

 Order No. 1001
 Posting Date January 28, 2022
 Due Date January 28, 2022
 Settlement Date February 28, 2022
 Payment Terms 1 Mánuður/2% 8 dagar

Invoice No. 103032
 Phone No. +44-161 818192
 E-Mail
 Home Page
 VAT Reg. No. 77777777
 Reg. No.
 Bank Þjóðbankinn
 Bank Account 99-099888

 Salesperson Erlingur Jónsson

| No. | Description | Quantity | UOM | Unit Price | VAT | Amount |
|---|--------------------------|----------|--------|------------|-------|------------------|
| 1908-S | LONDON-skrst.stóll, blár | 1 | Stykki | 12,390.00 | VSK24 | 12,390.00 |
| Line Dimensions DEILD SALA, SVÆÐI 30, SÖLUMÆÐUR EJ, VIÐSKMHÓPUR MEÐAL | | | | | | |
| Total ISK Excl. VAT | | | | | | 12,390.00 |
| 24% VAT | | | | | | 2,973.60 |
| Total ISK Incl. VAT | | | | | | 15,363.60 |

VAT Amount Specification

| VAT | VAT % | Line Amount | Discount Amount | VAT Base | VAT Amount | Amount Including VAT |
|--------------|-------|------------------|-----------------|------------------|-----------------|----------------------|
| VSK24 | 24 | 12,390.00 | 0.00 | 12,390.00 | 2,973.60 | 15,363.60 |
| Total | | 12,390.00 | 0.00 | 12,390.00 | 2,973.60 | 15,363.60 |

Header Dimensions DEILD SALA, SVÆÐI 30, SÖLUMÆÐUR EJ, VIÐSKMHÓPUR MEÐAL

Advania Sales - Invoice Report

If you are using jobs in your company, and you set up job management, instead of Sales Invoice Report, in report selection you need to set up the Sales Invoice Job Report. This report can be run from a scheduled job, or manually like Sales Invoice Report with action print on Posted Sales Invoice Page Request page and layout can be seen on the next pictures. When running the report, don't forget to enable Show job report on request page.

ADVANIA SALES - INVOICE JOB

Print Settings

Selected printer: (Browser)

Saved Settings

Changes to the options and filters below will be saved only to: 'Last used options and filters'

Use default values from: Last used options and filters

Options

No. of Copies 0

Show Internal Information

Log Interaction

Show Assembly Components

Show Additional Fee Note

Always Show VAT Summary

Show job report

Filter: Posted Sales Invoice

× No. 103001

× Bill-to Customer No. 10000

× Sell-to Customer No.

× No. Printed

Send to... Print Preview Cancel

Request Page for Sales Invoice Job Report

Sales - Invoice

Page 1 of 2

Navision Ísland hf.
Hr. Daði Jóhannesson
Lyngháls 9
810 Reykjavík
Ísland

CRONUS Ísland hf.
 Vinland 1
 Vesturbæ
 999 Vesturvík

Bill-to Customer No. 10000
 VAT Registration No. 789456278

 Posting Date January 24, 2022
 Due Date
 Settlement Date 2/24/2022
 Payment Terms 1 Mánuður/2% 8 dagar

Invoice No. 103001
 Phone No. +354 999 9999
 E-Mail
 Home Page
 VAT Reg. No. 77777777
 Reg. No.
 Bank Þjóðbankinn
 Bank Account No. 99-099888

 Salesperson Erlingur Jónsson

| No. | Description | Quantity | UOM | Unit Price | VAT | Amount |
|-----------------|--|----------|------|------------|------|------------|
| ELVAR | Elvar Þorkelsson | 145 | Klst | 5,400.00 | VSK1 | 783,000.00 |
| Line Dimensions | DEILD SALA, SVÆÐI 30, SÖLUMAGÐUR EJ, VIÐSKMHÓPUR MEDAL | | | | | |

Subtotal 783,000.00
 Discount Amount -39,150.00
Total ISK Excl. VAT 743,850.00
 10% VAT 74,385.00

Total ISK Incl. VAT 818,235.00

Header Dimensions DEILD SALA, SVÆÐI 30, SÖLUMAGÐUR EJ, VIÐSKMHÓPUR MEDAL

Sales Invoice Job Report page 1

Sales - Invoice

Page 2 of 2

Navision Ísland hf.
Hr. Daði Jóhannesson
Lyngháls 9
810 Reykjavík
Ísland

CRONUS Ísland hf.
 Vínland 1
 Vesturbæ
 999 Vesturvík

Bill-to Customer No. 10000
 VAT Registration No. 789456278

 Posting Date January 24, 2022
 Due Date
 Settlement Date 2/24/2022
 Payment Terms 1 Mánuður/2% 8 dagar

Invoice No. 103001
 Phone No. +354 999 9999
 E-Mail
 Home Page
 VAT Reg. No. 77777777
 Reg. No.
 Bank Þjóðbankinn
 Bank Account No. 99-099888

 Salesperson Erlingur Jónsson

Job report

| Date. | No. | Description | Qty. | UOM |
|-------|-------|-----------------------------|------------|-------|
| | ELVAR | Setja saman húsgögn, janúar | 25 | Klst |
| | ELVAR | Setja saman húsgögn, janúar | 120 | Miles |
| | | Total | 145 | |
| | | Total | 145 | |

Sales Invoice Job Report page 2

10. REPORT ADVANIA SALES - CREDIT MEMO CAN BE RUN FROM PAGES POSTED SALES CREDIT MEMO LIST AND CARD CALLING PRINT ACTION. SET UP THE REQUEST PAGE TO GET THE LAYOUT

ADVANIA SALES - CREDIT MEMO ↗

Print Settings

Selected printer: (Browser)

Options

No. of Copies

Show Internal Information

Log Interaction

Always Show VAT Summary

Filter: Posted Sales Credit Memo

× No. 104004

× Bill-to Customer No. 47563218

× Sell-to Customer No.

× No. Printed

[+ Filter...](#)

Request Page for Advania Sales - Credit Memo Report

Sales - Credit Memo

Page 1 of 1

**Klubben
Thomas Andersen
Skogveien 3
NO-1344 Haslum
Noregur**

CRONUS Island hf.
Vinland 1
Vesturbæ
999 Vesturvík

| | | | |
|----------------------|------------------|------------------------|---------------------------|
| Bill-to Customer No. | 47563218 | Credit Memo No. | 104004 |
| | | Phone No. | +354 999 9999 |
| | | E-Mail | |
| | | Home Page | |
| Posting Date | January 28, 2022 | VAT Reg. No. | 777777777 |
| | | Regi. no. | |
| | | Bank | Þjóðarbankinn |
| | | SWIFT | |
| | | IBAN | GB 12 CPBK 08929965044991 |
| | | Salesperson | Jón Róbertsson |

| No. | Description | Quantity | Unit | Unit Price | VAT | Amount |
|------------------|---|----------|--------|------------|------|-----------------|
| 7669C-C | CONTOSO geymslukurfi | 1 | Stykki | 9,206.635 | VSK2 | 9,206.64 |
| Line Dimensions | DEILD SALA, SVÆÐI 40, SÓLUMAÐUR JR, VIÐSKMHÖPUR LÍTIL | | | | | |
| Total NOK | | | | | | 9,206.64 |

| VAT Amount Specification | | | | | | |
|--------------------------|-------|-----------------|-----------------|-----------------|-------------|----------------|
| VAT | VAT % | Line Amount | Discount Amount | VAT Base | VAT Amount | Totals |
| VSK24 | 0 | 9,206.64 | 0.00 | 9,206.64 | 0.00 | 9206.64 |
| Total | | 9,206.64 | 0.00 | 9,206.64 | 0.00 | 9206.64 |

Ship-to Address
Gul birgðageymsla
Jeanne Bosworth
Smiðjuvagi 10
200 Kópavogur
Ísland

Header Dimensions DEILD SALA, SVÆÐI 40, SÓLUMAÐUR JR, VIÐSKMHÖPUR LÍTIL

Advania Sales - Credit Memo Report

11. IF YOU SET UP A POSTING REPORT TO BE G/L REGISTER IN GENERAL JOURNAL TEMPLATE WHEN THE TRANSACTION ARE POSTED IT WILL PRINT THE SELECTED REPORT, REPORT LAYOUT WILL LOOK LIKE ON THE NEXT PICTURE.

G/L Register
CRONUS Island hf.

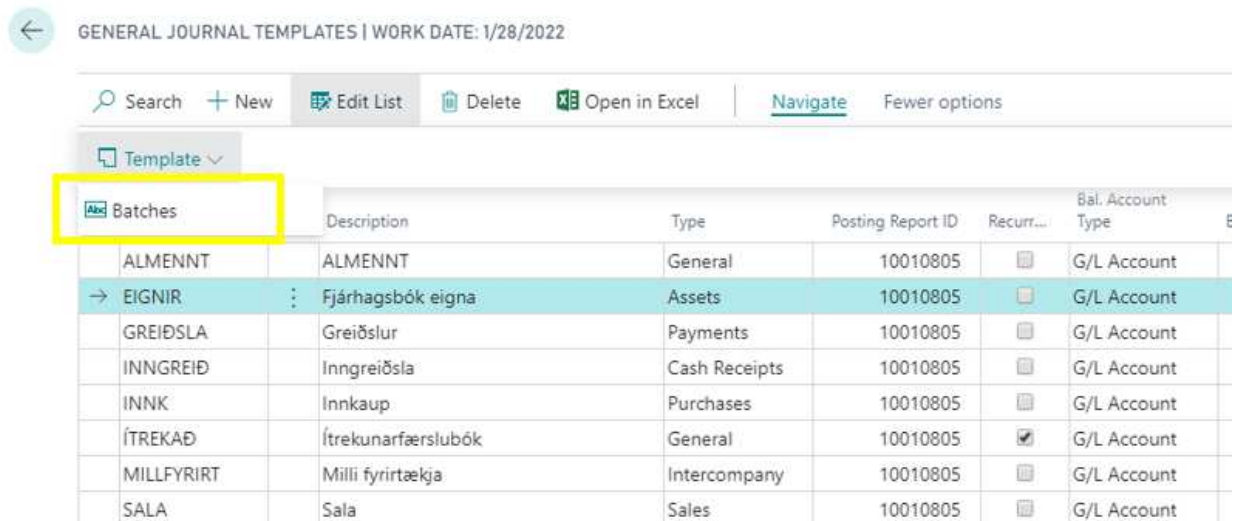
Friday, April 10, 2020
Page 1
SKYRRJASNAK

G/L Register: No.: 129

| Posting Date | Doc. Type | Document No. | Account Type | G/L Account No | Department Code | Name | Description | VAT Amount | Amount |
|---------------------|-----------|--------------|--------------|----------------|-----------------|--------------------------|-----------------|------------|------------|
| Register No. | | | 129 | | | | | | |
| 12/05/21 | Invoice | 103030 | Customer | 50000 | SALA | Vatnsveita Hafnarfjarðar | Reikningur 1002 | -12,864.00 | -53,600.00 |
| 12/05/21 | Invoice | 103030 | Customer | 50000 | SALA | Vatnsveita Hafnarfjarðar | Reikningur 1002 | 0.00 | -12,864.00 |
| 12/05/21 | Invoice | 103030 | Customer | 50000 | SALA | Vatnsveita Hafnarfjarðar | Reikningur 1002 | 0.00 | 66,464.00 |

G/L Register Report

You can run the report manually if you go to General Journal Templates page and run action Batches.



GENERAL JOURNAL TEMPLATES | WORK DATE: 1/28/2022

Search + New Edit List Delete Open in Excel Navigate Fewer options

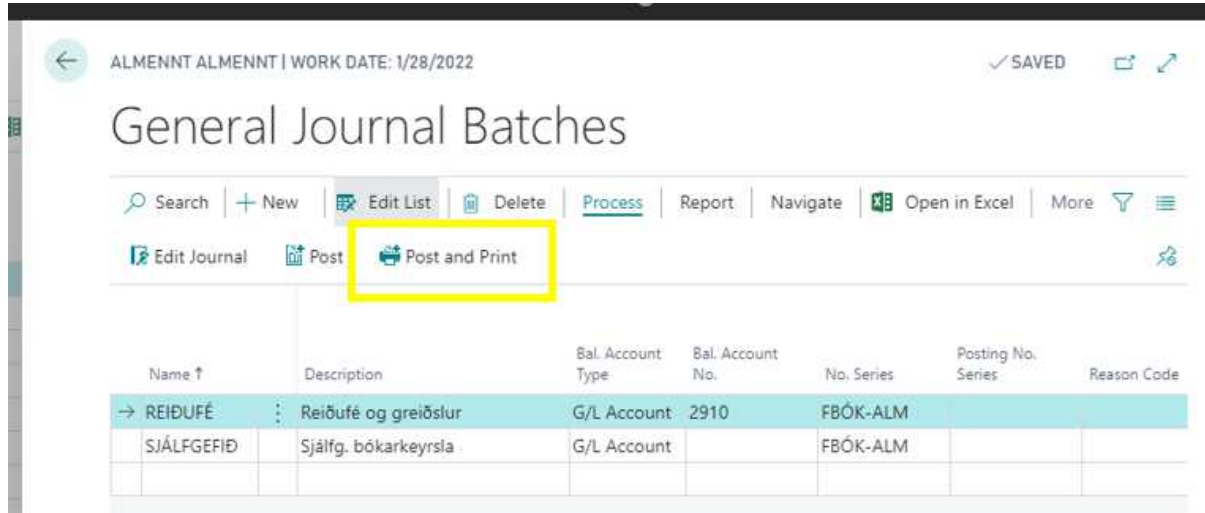
Template

Batches

| | Description | Type | Posting Report ID | Recurr... | Bal. Account Type |
|------------|---------------------|---------------|-------------------|-------------------------------------|-------------------|
| ALMENNT | ALMENNT | General | 10010805 | <input type="checkbox"/> | G/L Account |
| → EIGNIR | Fjárhagsbók eigna | Assets | 10010805 | <input type="checkbox"/> | G/L Account |
| GREIÐSLA | Greiðslur | Payments | 10010805 | <input type="checkbox"/> | G/L Account |
| INNGREIÐ | Inngreiðsla | Cash Receipts | 10010805 | <input type="checkbox"/> | G/L Account |
| INNKAUP | Innkaup | Purchases | 10010805 | <input type="checkbox"/> | G/L Account |
| ÍTREKAÐ | Ítrekunarfaerslubók | General | 10010805 | <input checked="" type="checkbox"/> | G/L Account |
| MILLFYRIRT | Milli fyrirtækja | Intercompany | 10010805 | <input type="checkbox"/> | G/L Account |
| SALA | Sala | Sales | 10010805 | <input type="checkbox"/> | G/L Account |

Open General Journal Batches

From General Journal Batches on action Post and Print you can post the batch and run the report.



ALMENNT ALMENNT | WORK DATE: 1/28/2022 ✓ SAVED

General Journal Batches

Search | + New | Edit List | Delete | Process | Report | Navigate | Open in Excel | More

Edit Journal | Post | **Post and Print**

| Name ↑ | Description | Bal. Account Type | Bal. Account No. | No. Series | Posting No. Series | Reason Code |
|------------|----------------------|-------------------|------------------|------------|--------------------|-------------|
| → REIÐUFÉ | Reiðufé og greiðslur | G/L Account | 2910 | FBÓK-ALM | | |
| SJÁLFGEFID | Sjálfg. bókarkeyrsla | G/L Account | | FBÓK-ALM | | |

Run G/L Register report