

Advania H3 Service
Setup and instructions

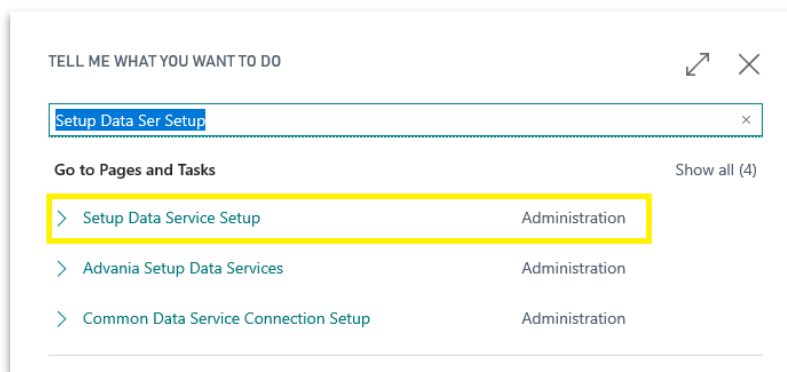
Advania H3 Service

1. SETUP

To make our and customers lives easier, Advania developed *Setup Data Services* solution which can download and setup all necessary data for the solution.

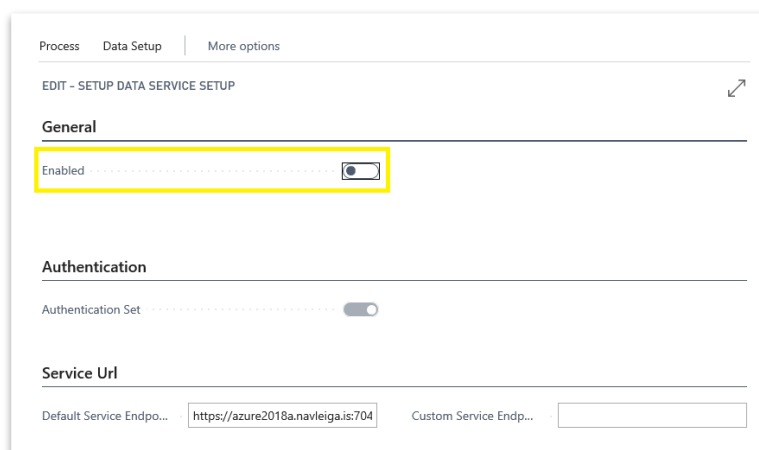
Following the steps below, setup data will be downloaded for standard tables. Following that the solution will be ready for use.

On the Home Page, click Search icon and type Setup Data Services Setup



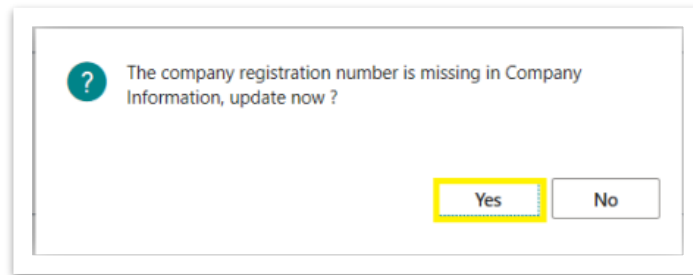
"Tell me"

Click Advania Setup Data Services and set *Enabled* to true.:



Setup Data Services Setup

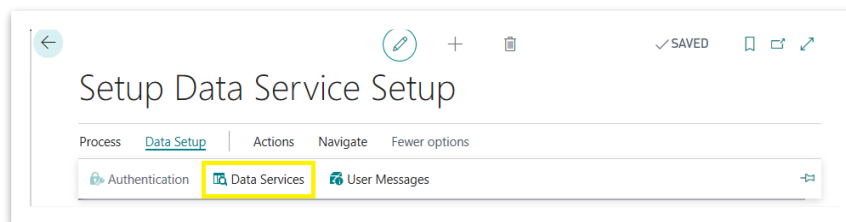
In case that *Setup Data Service* functionality is not enabled and there is no *Registration No.* in *Company Information* table, confirmation dialog will pop up:



Registration No. needs to be filled on *Company Information* page in so the system can be able to download the data.

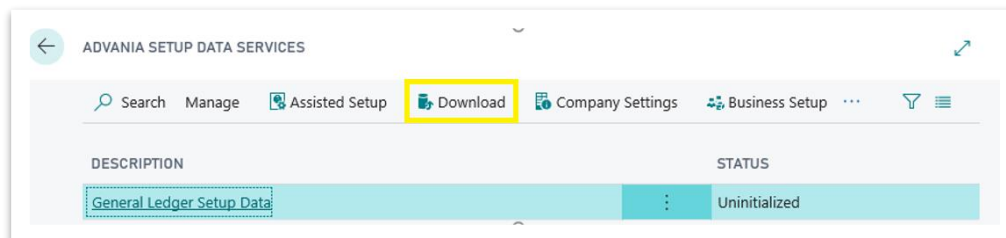
***Important:** For testing purpose **Registration No. 5902697199** will be used, to be able to download.

Run Data Services action:



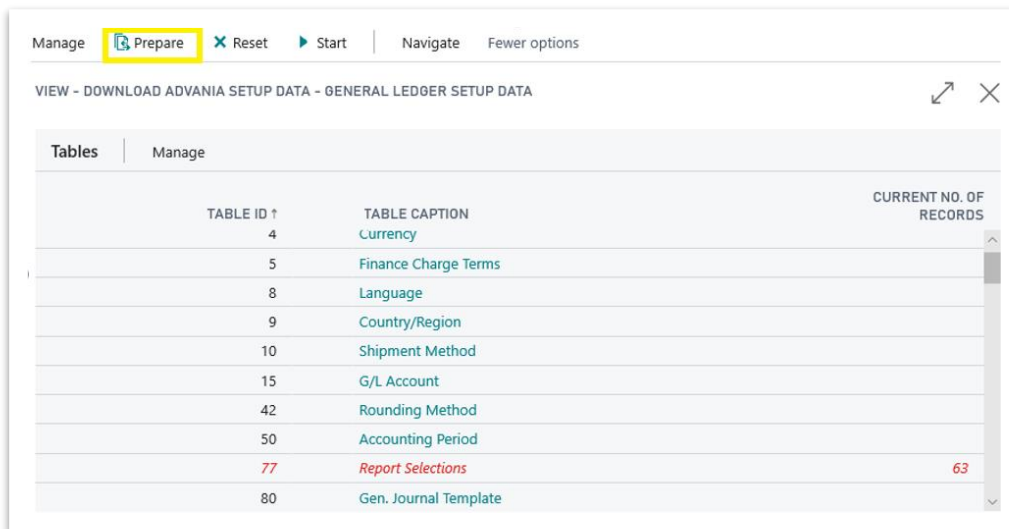
Setup Data Services Setup

Setup Data Service Setup page is opened, click on **Download** action to open the **Download** page:



Advania Setup Data Services

Click Prepare page action to download the list of tables that are going to be filled in after the download:



Manage **Prepare** X Reset ▶ Start | Navigate Fewer options

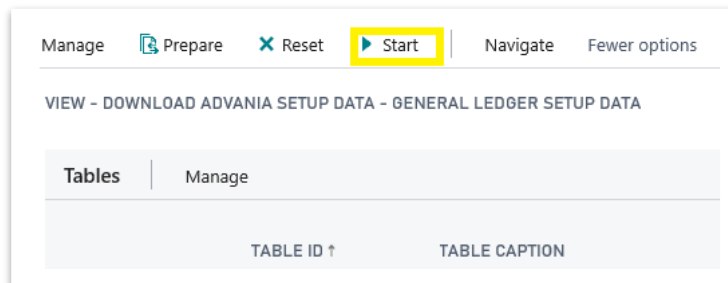
VIEW - DOWNLOAD ADVANIA SETUP DATA - GENERAL LEDGER SETUP DATA

TABLE ID ↑	TABLE CAPTION	CURRENT NO. OF RECORDS
4	Currency	
5	Finance Charge Terms	
8	Language	
9	Country/Region	
10	Shipment Method	
15	G/L Account	
42	Rounding Method	
50	Accounting Period	
77	Report Selections	63
80	Gen. Journal Template	

Download Advania Setup Data

The tables that are empty are colored in green. On the other hand, tables that already have some records, are colored in red.

Once the table list is prepared, click on Start page action to run the setup data download.



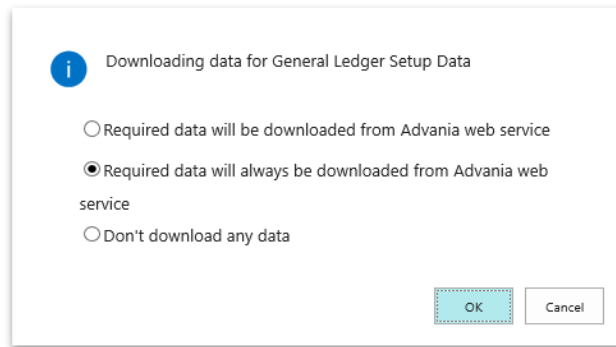
Manage Prepare X Reset **Start** | Navigate Fewer options

VIEW - DOWNLOAD ADVANIA SETUP DATA - GENERAL LEDGER SETUP DATA

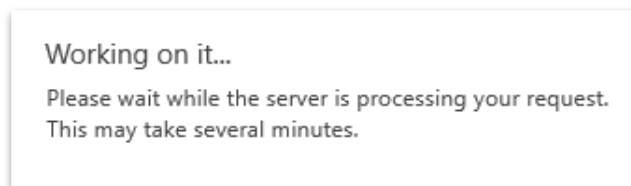
TABLE ID ↑	TABLE CAPTION
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Download Advania Setup Data

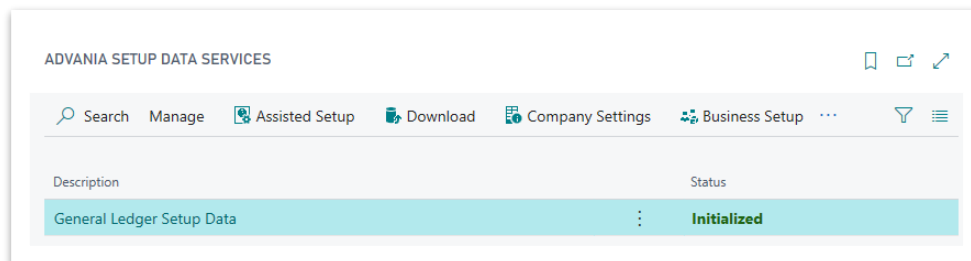
Choose whether the data will be downloaded from Advania web service once, always or cancel the download by selecting one of the following options:



Wait until the system finishes the download:



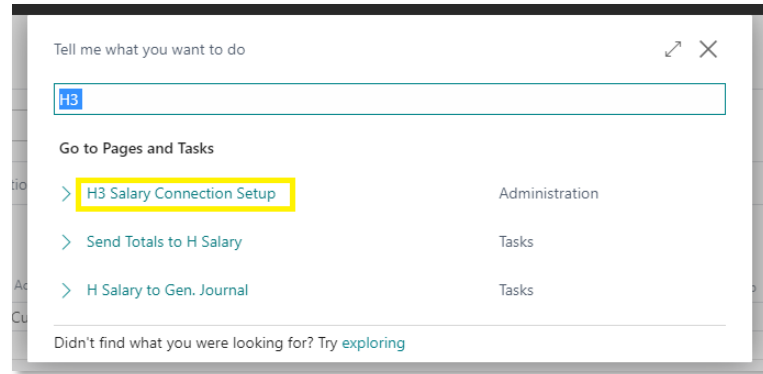
Check if all tables in the list are colored in red, which means that data was downloaded. Close *Download Advania Setup Data* page. After the data was downloaded, *General Ledger Setup Data* will have status *Initialized*:



Advania Setup Data Services

2. INSTRUCTIONS

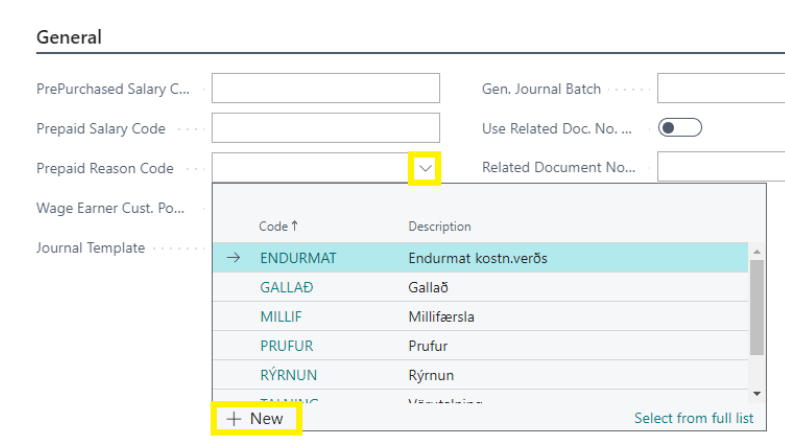
To start using a solution, *H3 Salary* solution needs to be enabled in *H3 Salary Connection* page. *H3 Salary Connection* page can be accessed after typing *H3 Salary Connection Setup* into Search bar



“Tell me”

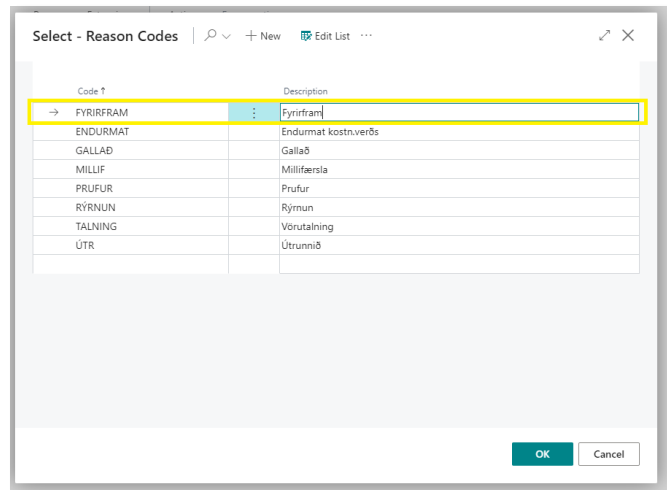
It would be good to create new *Prepaid Reason* and *Customer Posting Group* codes for H3 salary purposes.

Start with creating new *Prepaid Reason* code that will be used for prepayments. Click on *New* action in the list of reason codes



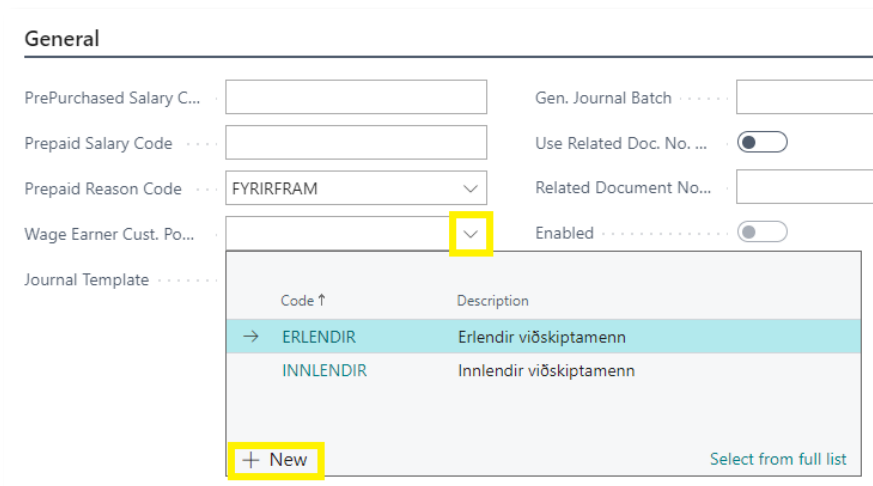
Creating new reason code

and create new code



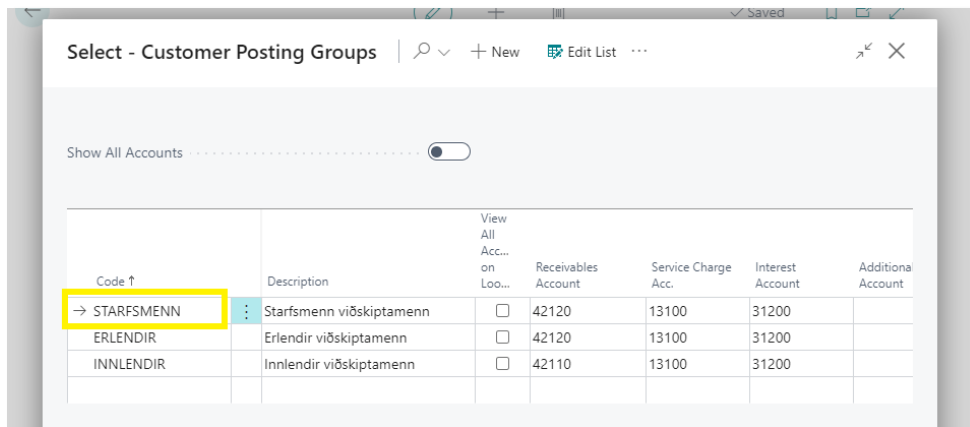
Reason Codes

After successful creating new Reason Code you have to create new code for Customer Posting Group. It is used when recording customer transactions. Again, start with clicking on New action in the look up list.



Creating new customer posting group

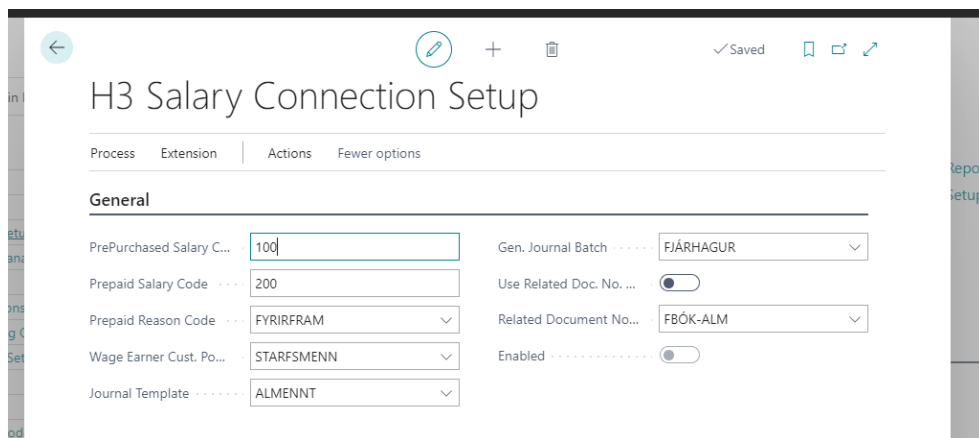
then insert new code with all necessary G/L accounts.



Code ↑	Description	View All Acc... on Loo...	Receivables Account	Service Charge Acc.	Interest Account	Additional Account
→ STARFSMENN	Starfsmenn viðskiptamenn	<input type="checkbox"/>	42120	13100	31200	
ERLENDIR	Erlendir viðskiptamenn	<input type="checkbox"/>	42120	13100	31200	
INNLENDIR	Innlendir viðskiptamenn	<input type="checkbox"/>	42110	13100	31200	

Customer Posting Groups

The payroll item for product audits and prepaid salaries must also be linked. Then the journal template and journal run and number sequence are specified which are used when the file from H salary is read into BC.



H3 Salary Connection Setup

Process | Extension | Actions | Fewer options

General

PrePurchased Salary C... : 100 | Gen. Journal Batch : FJÁRHAGUR

Prepaid Salary Code : 200 | Use Related Doc. No. :

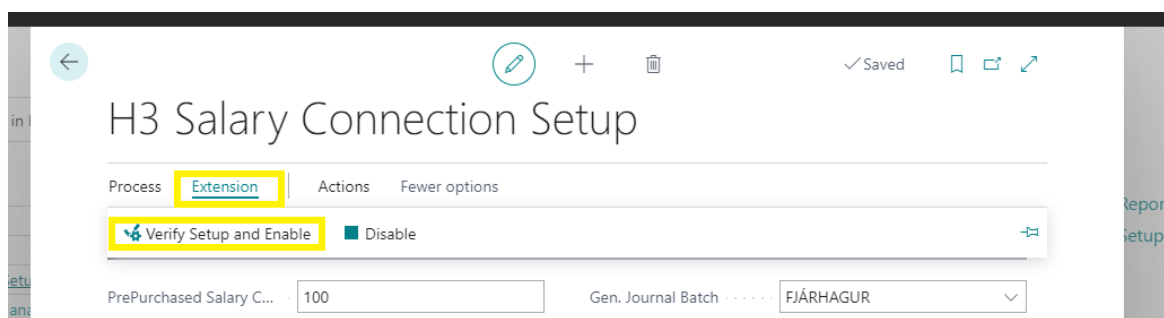
Prepaid Reason Code : FYRIRFRAM | Related Document No. : FBÓK-ALM

Wage Earner Cust. Po... : STARFSMENN | Enabled :

Journal Template : ALMENNT

H3 Salary Connection Setup page

After populating all fields on setup page you have to enable solution using action *Verify Setup and Enable*. After enabling, solution is ready to use.



H3 Salary Connection Setup

Process | **Extension** | Actions | Fewer options

Verify Setup and Enable | Disable

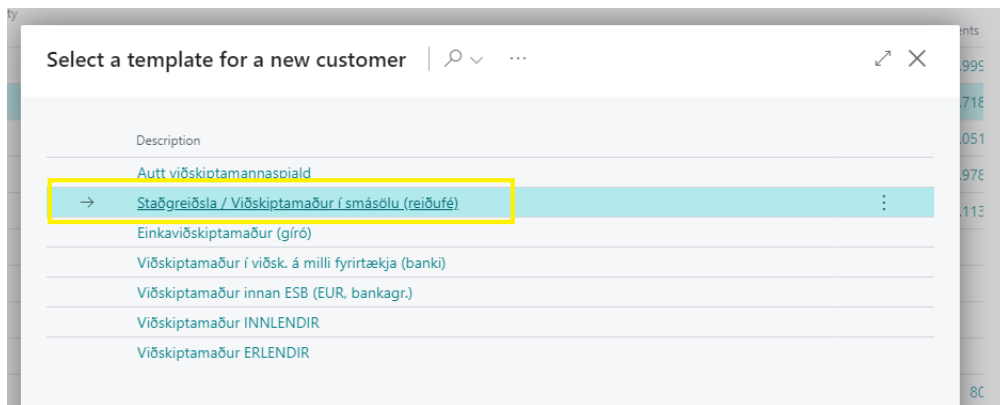
PrePurchased Salary C... : 100 | Gen. Journal Batch : FJÁRHAGUR

Enabling H3 Salary

Creating customer and posting documents

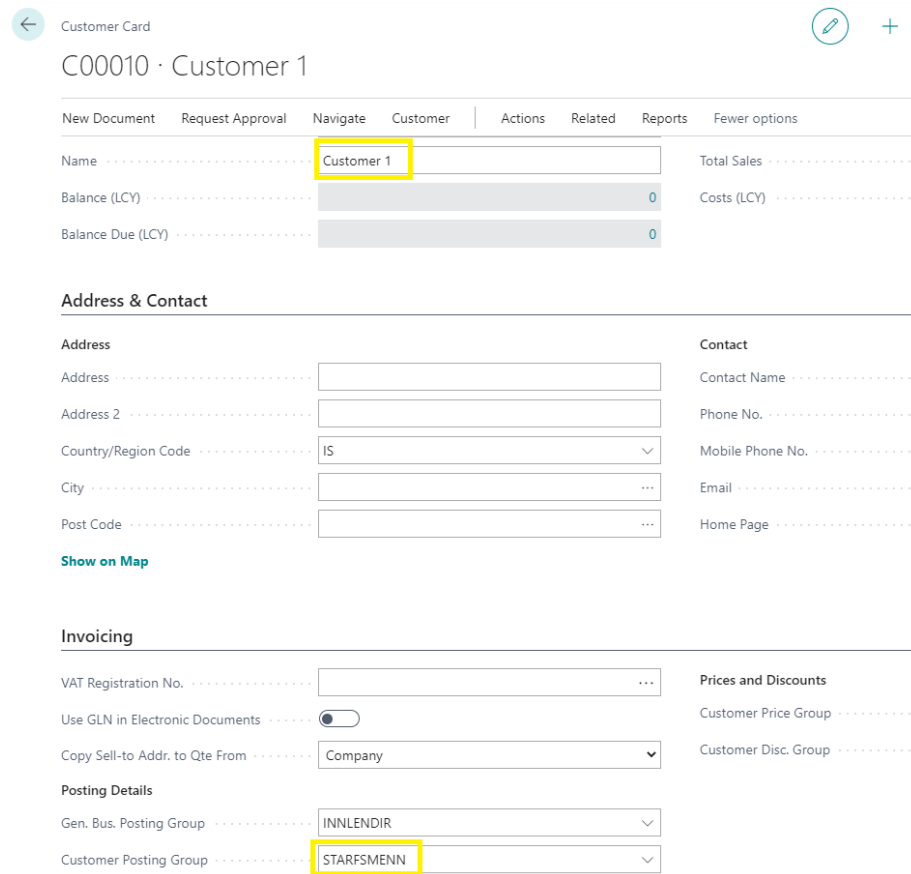
Creating new customer

Go to *Customer List* and create new customer using action *New*. Chose selected template from the list in order to fill all necessary fields on customer card.



Selecting template for a new customer

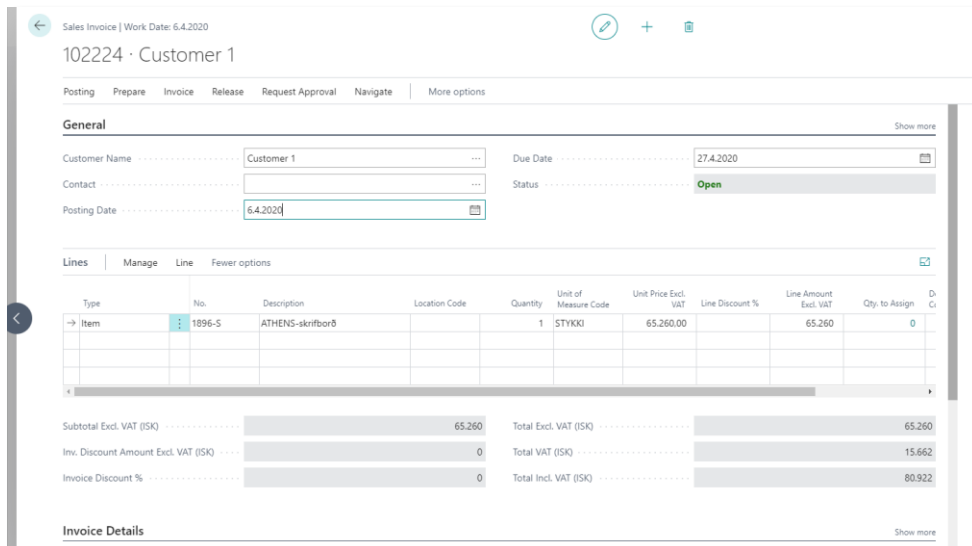
You have to populate field *Name* and change *Customer Posting Group* to **STARFSMENN**.



New customer

Creating and posting documents

Go to *Sales Invoice list* and create new by clicking on action *New*. Add our new customer as customer on this document and add one item.

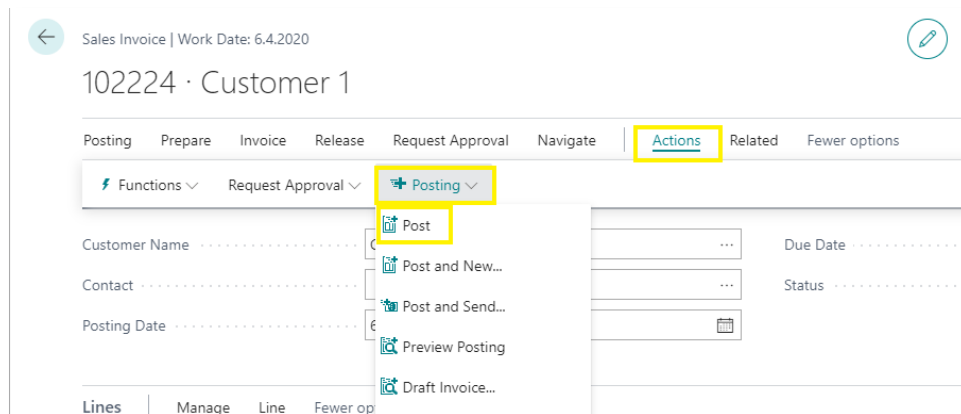


Type	No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %	Line Amount Excl. VAT	Qty. to Assign	D	Ci
→ Item	1896-S	ATHENS-skrifborð		1	STYKKI	65,260.00		65,260			

Subtotal Excl. VAT (ISK)	65,260	Total Excl. VAT (ISK)	65,260
Inv. Discount Amount Excl. VAT (ISK)	0	Total VAT (ISK)	15,662
Invoice Discount %	0	Total Incl. VAT (ISK)	80,922

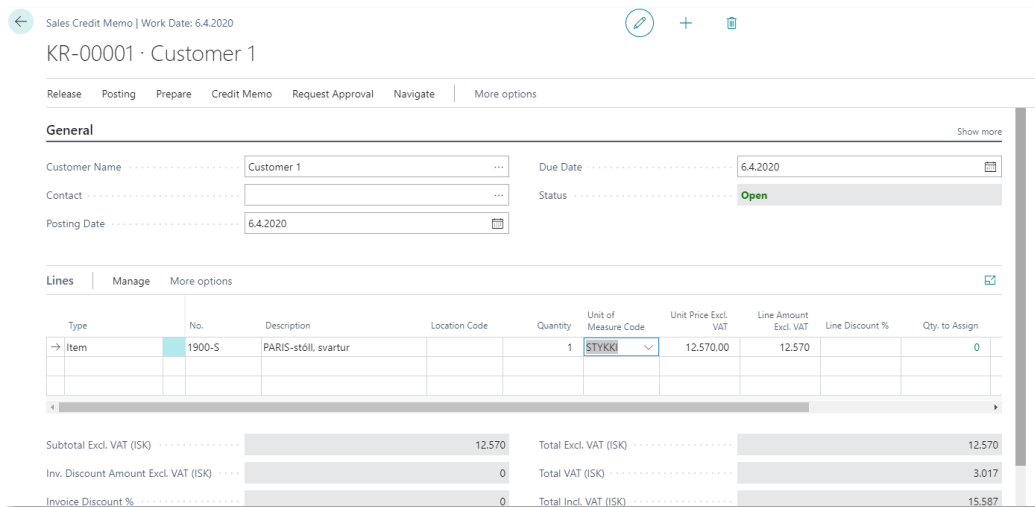
Creating new Sales Invoice

After creating document you have to post it.



Posting Sales Invoice

In order to have more precisely look on our solution you may post *Sales Credit Memo*. It could be done by clicking on action *New* from *Sales Credit Memo List*. Populate fields on the same way like you did for *Sales Invoice* and post it.



Sales Credit Memo | Work Date: 6.4.2020
 KR-00001 · Customer 1

Release Posting Prepare Credit Memo Request Approval Navigate More options

General Show more

Customer Name Customer 1 Due Date 6.4.2020
 Contact Status Open
 Posting Date 6.4.2020

Lines | Manage More options

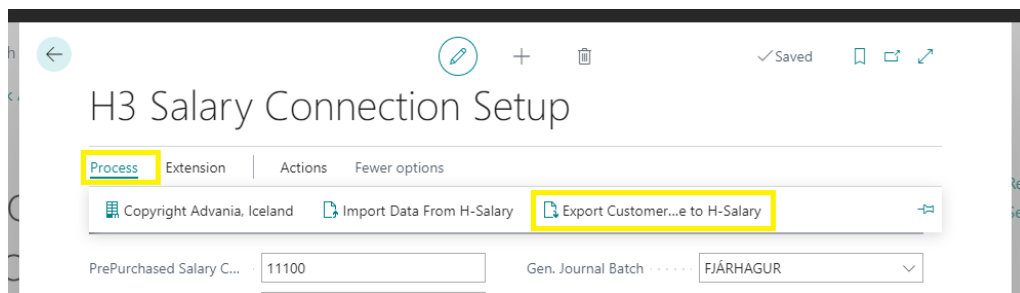
Type	No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Discount %	Qty. to Assign
Item	1900-S	PARIS-stóll, svartur		1	STYKKI	12.570.00	12.570		0

Subtotal Excl. VAT (ISK) 12.570 Total Excl. VAT (ISK) 12.570
 Inv. Discount Amount Excl. VAT (ISK) 0 Total VAT (ISK) 3.017
 Invoice Discount % 0 Total Incl. VAT (ISK) 15.587

Creating new Sales Credit Memo

Exporting data from Business Central

Exporting data is done using action *Export Customer Balance to H-Salary*.



H3 Salary Connection Setup

Process Extension Actions Fewer options

Copyright Advania, Iceland Import Data From H-Salary **Export Customer...e to H-Salary**

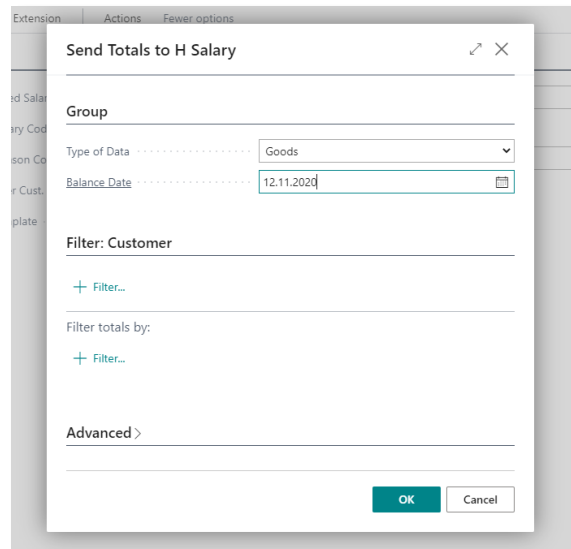
PrePurchased Salary C... 11100 Gen. Journal Batch FJÁRHAGUR

Exporting data for external H3 payroll system

Transferring customer positions to salaries works so that you have to choose whether it is a *Goods* or *Prepayments*.

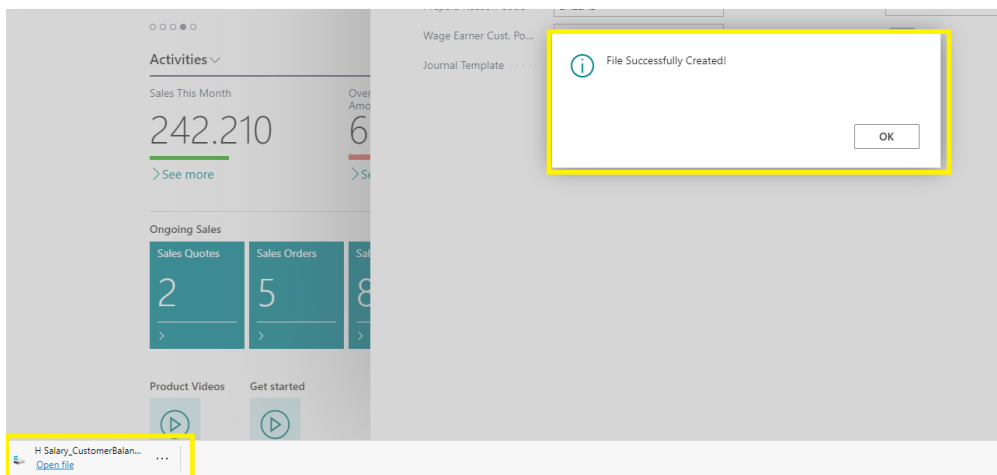
If you choose *Goods* system will select only Customer Ledger Entries which have different *Reason Code* from *Prepaid Reason* code (selected on setup page). Also, in this case *PrePurchased Salary* code will be inserted in expored file. On the other side, if you select *Prepaid* you will get only Customer Ledger Entries that have the same *Reason Code* as *Prepaid Reason* code. In this case – *Preaid Salary* code will be inserted in expored file.

In field *Balance Date* you may specify document date range. You will get all documents that have posting date in range OD..Balance date.

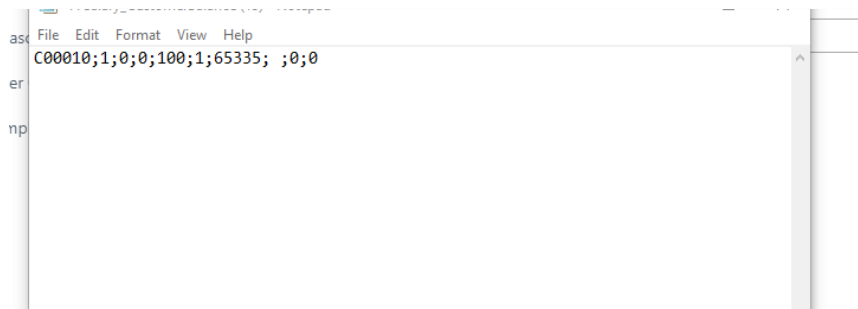


Exporting data for external H3 payroll system

After successful exporting file is downloaded and ready to sent into external H3 Payroll system.



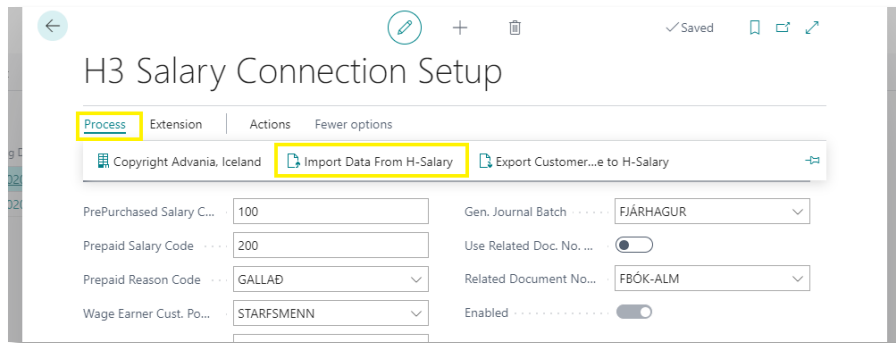
File download



File with exported data

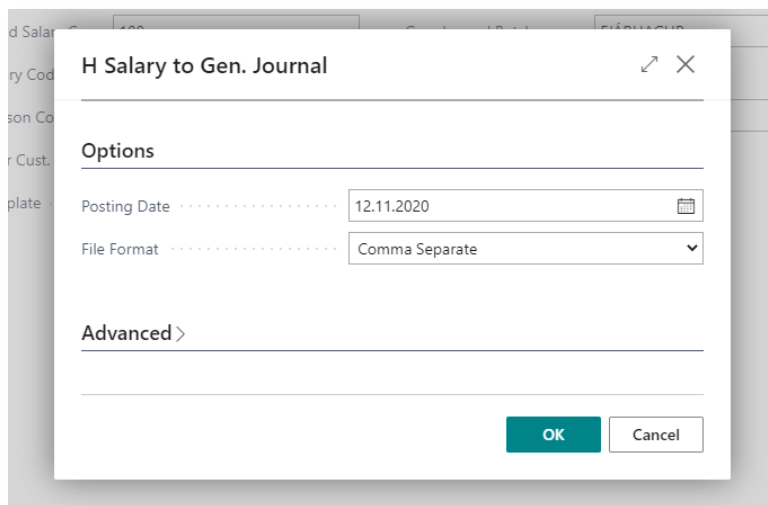
Importing data from external H3 Payroll system

Importing data from external H3 Payroll system is done using action *Import Data From H-Salary*.



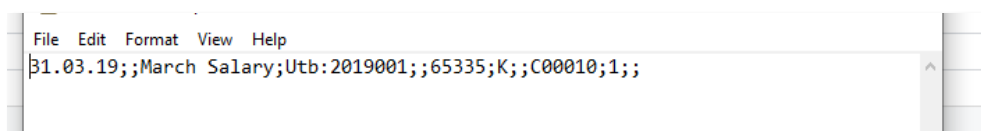
Importing data from external H3 payroll system

You have to choose *Posting Date* and *File Format* on request page. If you don't choose *Posting Date*, it will be taken from the file. *File Format* has to be **Comma Separate**.



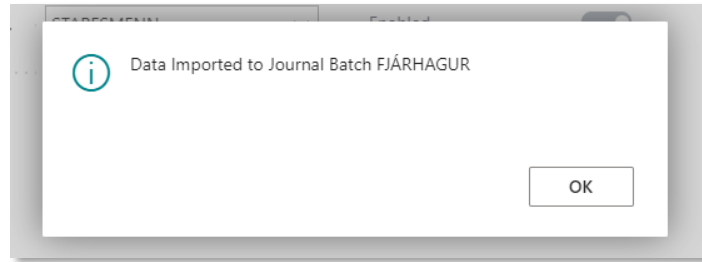
Importing data from external H3 payroll system

After confirmation you have to select file that you have already received from external H3 Payroll system. Data from that file will be imported into General Journal. For testing purposes, you can make new .txt by copying **31.03.19;;March Salary;Utb:2019001;;65335;K;;C00010;1;;** and import it.



File with data for import in Business Central

After successful importing you will get message:



Confirmation message

Data is imported into *General Journal* and you may post it.

General Journals | Work Date: 6.4.2020

Batch Name: FJÁRHAGUR

Manage Process Page Post/Print Line Account More options

Posting Date	Account Type	Account No.	Account Name	Description	Curre... Code	EU 3-Party Trade	Gen. Posting Type	Gen. Bus. Posti... Group	Gen. Prod. Posting Group	Amount	Amount (LCY)	Bal. Account Type	Bal. Accou No.
→ 12.11.2020	Customer	C00010	Customer 1	2019 Mars laun Trösm. Borg		<input type="checkbox"/>				-65.335	-65.335	G/L Account	

General Journal