Advania Quick Sales

Setup and instructions





Advania Quick Sales

1. SETUP

In Tell me search box type Manual Setup.



Look for Quick Sales Setup and open it.

♀ quick ∨ × Actions ∨	7 ^K
Short Title Description Q Extension Name Q.	V
→ <u>Advania - Quick Sales Setup</u> : Setup up and define Quick Sales system Advania Quick Sales	



Setup Actions V Automate V Fewer of	options
Quick Sales	
Enable Quick Sales	Payments
Default Cash Custome ≭	V Hide Verifone Payment
QS Reason Code	V Hide Verifone Manual
Post	Hide Cash Payment
Hide Post	Hide GSM Payment
Hide Post and Send · · · · ·	Hide Bank Deposit Pa
	Hide Invoice Credit Pa
Payment Buttons >	
Post Buttons >	

Default Cash Customer must be selected before enabling the solutions. This customer will by default be selected, when opening a new Quick Sales page.

QS Reason Code selects the default reason code for all Quick Sales Sales orders, and can be used to filter the sales orders from standard sales Orders.

Under the **Post** caption you have two fields *Hide Post* and *Hide Post and Send*, this allows the user to control what posting option they want to use on the Quick Sales Page.

Under the **Payment** caption you have the option to hide payment actions from Advania Store and Advania Verifone Cloud Connection apps on the Quick Sales page. By default all options are visible when installing the app.



Setup Actions \lor	Automate 🗸 🛛 Fewer of	options			
Ouick Sales >					
Payment Buttons					
Payment Button Colors	Advania Yellow	\sim	Payment Button Height	60px	
Payment Button Text	White	\sim	Payment Button Width		
Payment Button Text	14px	\sim	Payment Button Min	80px	
Post Buttons					
Post Button Colors	Advania Red	\sim	Post Button Height	60px	
Post Button Text Colors	White	\sim	Post Button Width		
Post Button Text Size	14px	\sim	Post Button Min Width	80px	
Item Buttons					
Item Button Colors	Advania Blue	\sim	Item Button Height	60px	
Item Button Text Colors	White	\sim	Item Button Width		
Item Button Text Size	14px	\sim	Item Button Min Width	80px	,
Numpad Buttons					
Numpad Button Colors	Advania Light blue	\sim	Numpad Button Height	80px	
Numpad Button Text	Black	\sim	Numpad Button Width	80px	
Numpad Button Text	18nx	\sim	Numpad Button Min		

Item Buttons settings can also be changed for individual button on the page *Quick Sales Items* (see Quick Sales Items bellow), but changing any value from the Quick Sales Setup page will override any individual changes done on the Quick Sales Item page.

?	This action changes the value for all Item buttons, do you want to continue?	
	Yes No	

Next go to the Setup in the tab and select Quick Sales Item.



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Quick Sales	s Setup	
Setup Actions ~ A	Nutomate \vee Fewer options	
🗐 Quick Sales Items 🖽	Quick Sales Custom Numpad Setup	н-

That will open the *Quick Sales Item* page, witch is the page where we select the items we want to display on the *Quick Sales* page. Users can show upto 50 Items as buttons on the *Quick Sales* page, If the are more then 50 Items in the *Quick Sales Items* page then the first 50 will be selected (Based on the *Button Posting No.*)

\leftarrow	Quick Sales Items											
		v 💀 Edit List	🗊 Delete	Quick Sales Custom Numpad Setup	lore options							\$ 7 ≡
	Button Position No.	Item No.	Description	Button Caption	Quick Sales Numpad	Use Ima	Button Color	Button Text Color	Button Text Size	Button Width	Button Height	Button Min Width
	\rightarrow 0				None		Green	Green	8px			

Start by clicking on the field *Item No.* and select the item you want to add.

Quick Sales Item	5									√ Saved	
₽ ∎	🕂 New 💀 Edit List	: 📋 Delete 🛛 🖾 Quick Sales C	ustom Numpad Setup Mo	re options							☞ 7 ≡
Button Position No.	Item No.	Description	Button Caption	Quick Sales Numpad	Use Ima	Button Color	Button Text Color	Button Text Size	Button Width	Button Height	Button Min Width
\rightarrow 1	1900-S	PARIS-stóll, svartur	PARIS-stóll, svartur	None		Advania Blue	White	14px		60px	80px

When you select an item you will get default values and values from Quick Sales Setup in the fields, witch you can then change for each item.

Here is a description on each field in the Quick Sales Item list page:

Button Posting No.: Integer field witch controls the positinon of the button on the Quick Sales page. When you add a new item it will increase by 1 (counts the nubmer of items in the Quick Sales Item table). If you want to change the position of the button, you can change this number. If more then one item has the same number the number that was added first to the record will be placed first. This number has to be a positive number.

Item No.: Number of the selected item, this field is linket to the Item table.

Description: Item description from the Item table.

Button Caption: Caption for this button on the *Quick Sales* page. When new item is added this fields copys the Description from the Item Card. You can edid the description in this field to fit the description you want on the button.



Quick Sales Numpad: Is used to select if you want a numpad to be used to enter items quantity when the button is pressed. The field offers three options, "None", "Standard" and "Custom".

"None" is selecte, then when pressing the button the quantity in the line will be 1.

"Standard" is selected, then when the button is pressed you will get the standard numpad page to enter in the lines quantity.

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PARIS-	stóll, sva	rtur			
uantity ····					
1	2	3	4	5	6

"*Custom*" is selected, then when the button is pressed you will get the custom numpad page to enter in the lines quantity. Users can select up to 12 values to use on the custom numpad page from the page *Quick Sales Custom Numpad Setup*. The page is accessable from the *Quick Sales Setup* and *Quick Sales Item* pages or by finding it from the Business Central search window.

		lonn	INUI	npa	ia se	etup)	
Custom Numpad Bu	ttons							
Numpad 1	1,2			Nump	ad 7 · · · ·		60	
Numpad 2 · · · · · · · ·	1,3			Nump	ad 8 · · · ·		70	
Numpad 3 · · · · · · · ·	1,4			Nump	ad 9 · · · ·		100	
Numpad 4 · · · · · · · · ·	1,5			Nump	ad 10 · · ·		120	
Numpad 5	4			Nump	oad 11 · · ·		400	
Numpad 6	44			Nump	ad 12 · · ·		900	
	ADV Qui Page PARIS	ck Sales N -stóll, sva	lumpad - (artur	Quote · 10	01 · 10000	2	×	
	Quantity · ·						0	
		1.3	1,4	1,5	4	44		
	1,2							

Use Image: A field where the user can select if the button uses image instead of the button text. It gets the first image added to the item card page for selected item. If active you can hover over the image to get the Item description.





Button Color: Select the button color for selected item.

Button Text Color: Select the button text color for selected item.

Button Text Size: Select the button text size for selected item

Button Width: Select the button width for selected item.If left empty the width is desided by the length of the button caption text.

Button Height: Select the button height for selected item. If left empty the default value is 60px.

Button Min Width: Select the buttons min width, that is the width can be larger then this value but not smaller.



2. INSTRUCTIONS

To open the Quick Sales page, searce for *Quick Sales* in the Bussiness Central search window, and clik on Quick Sales..

Tell me what you want to do	2	\times
Quick Sales		
On current page (Quick Sales Items)		
Go to Pages and Tasks	Show less	(3)
> Quick Sales	Administration	

This will open the Quick Sales Page, witch creates a new Sales order.

gistration Number Image: Station Number	Registration Number Verifone Post Verifone Post Verifone Manual Cash Bank Deposit Invoice Credit Total Amount 0 Total Amount 0 Total Payments 0
al Amount 0 maining Balance 0 al Payments 0 al Payments 0 ARUS-stoll, vartur ATHENS-skrifborð LONDON-skrststöll, blár ATHENS-laus fötstallur ANTWERP-fundarborð AMSTERDAM-lampi BERLIN-stöll, gulur ROME-stöll, graem SEOUL-stöll, rauður TOKYO-stöll, blár s ³ ^{al} New Line 3×Delete Line 3×Delete Line 3×Delete Line 5×Delete 1×Delete 5×Delete 1×Delete 5×Delete 5×De	Total Amount 0 Remaining Balance 0 Total Payments 0 PARIS-stoll, svartur ATHENS-skrifborð LONDON-skrststöll, blår ATHENS-laus fötstallur ANTWERP-fundarborð AMSTERDAM-lampi BERLIN-stöll, gulur
aning Balance O O O O O O O O O O O O O O O O O O O	PARIS-stoll, svartur ATHENS-skrifborð LONDON-skrststöll, blár ATHENS-laus fótstallur ANTWERP-fundarborð AMSTERDAM-lampi BERLIN-stöll, gulur
ARIS-stoll, svartur ATHENS-skrifborð LONDON-skrst.stöll, blár ATHENS-laus fötstallur ANTWERP-fundarborð AMSTERDAM-lampi BERLIN-stöll, gulur ROME-stöll, granm SEOUL-stöll, rauður TOKYO-stöll, blár TOKYO-stöll, blár E<	Total Payments
ARIIS-stóll avartur ATHENS-skrifborð LONDON-skrst.stóll, blár ATHENS-laus fótstallur ANTWERP-fundarborð AMSTERDAM-lampi BERUIN-stóll, gulur BERUIN-stóll, gulur TOKYO-stóll, blár stöll svartur stöll söll svartur söll söll söll söll svartur söll söll söll söll söll söll söll söl	PARIS-stóll, svartur ATHENS-skrifborð LONDON-skrst.stóll, blár ATHENS-laus fótstallur ANTWERP-fundarborð AMSTERDAM-lampi BERLIN-stöll, gulur
ROME-stoll, grawm SEOUL-stoll, raubur TOKYO-stoll, blår es 3 ¹⁰ New Line SK Delete Line L2 L2 <thl2< th=""> L2 <thl2< th=""></thl2<></thl2<>	
es 🕴 🖓 New Line 🎉 Delete Line 😢 🖆 🖾	ROME-stóll, grann SEOUL-stóll, rauður TOKYO-stóll, blár
es ^{3™} New Line ³ ★ Delete Line Line Line Line Line Line Line Lin	
	Lines → New Line → Delete Line
	Lines 3 ² New Line 3 ² Delete Line

If you want to make any changes to the page for example add remove buttons or change the layout, go back to the settup instruction above. ATT If you change any setting in the *Quick Sales Setup* or *Quick Sales Items* you need to refresh the browser window (F5) to get the changes.

Customer No. will have the value from the field "Default Cash Customer" from the Quick Sales Setup page. Users are abel to change customers as needed. ATT you are not able to change customer on a Quick Sales Sales order after a payment has been made on that sales order.

Registration Numer is a standard field on Sales Header and you can add customers registration number to this field if they want it on the invoice.

Total Amount shows the total amount for current sales order.

Remaining Balance shows current status on balance, it updates after a payment is made.

Total Payments shows what payment have been processed on current Quick Sales Sales Order. ATT customers are unable to post a sales order that has not been fully payed if the *Customer No* is the same as *Default Cash Customer* in Quick Sales Setup.



To Add an item to the sales line click on a item button you want to add to the line.

Quick Sales			l E	+ 🖻			
1075 · Stað	greiðsla						
Customer No. · · · · · ·		010		Verifone Pos Cas	h Post		
Total Amount			15.587				
Remaining Balance			15.587				
Total Payments			0				
PARIS-stóll, svartu	r ATHENS-skrifborð	LONDON-skrst.stóll, blár	ATHENS-laus fótstallur	ANTWERP-fundarborð	AMSTERDAM-lampi	BERLIN-stóll, gulur	
ROME-stóll, græn	n SEOUL-stóll, rauður	TOKYO-stóll, blár					
Lines 🗄 🗄 New	v Line 🛛 🗮 Delete Line						<i>É</i> 5
No.	Description		Quar	ntity Unit of Measure Code	Unit Price Incl. VAT	Line Discount %	Line Amount Incl. VAT
→ <u>1960-S</u>	ROME-stól	.grænn		1 <u>STYKKI</u>	15.586,80		15.587

You also have many of the standard functions of sales orders for example add, delet or edit the sales lines.

				Lines	^{}∰} Nev	v Line 🗦	🛪 Delet	e Line						
								Description						
					1960-5			ROME-stóll grænn						
				→ >	k	~		*						
					No. †		Descripti	on	Base Unit of Measure	Unit Price				
					1896	-S	ATHENS	s-skrifborð	STYKKI	65.260,00	^			
				1900-S			PARIS-stóll, svartur		STYKKI	12.570.00				
					1906	-S	ATHENS	5-laus fótstallur	STYKKI	28.270,00)			
					1908	-S	LONDO	N-skrst.stóll, blár	STYKKI	12.390,00	0			
					1920	-S	ANTWE	RP-fundarborð	STYKKI	42.240.00	- 1			
					+ Nev	v			Show details S	elect from full I	ist			
Line	s 🗦 🤻 New Line 🕏	× Dele	e Line											<i>É</i> 2
No. Description						Quantity		Unit of Measure Code			Unit Price Incl. VAT	Line Discount %	Line Amount Incl. VAT	
	1960-S		ROME-stóll, grænn					1	STYKKI			15.586,80		15.587
\rightarrow	1929-W 🗸	- :	Símafundarbúnt 1–8				*		STYKKI			18.910,00		*

After adding the items to the sales line you, select payment method by cliking on the coresponding button. In this example are we going to pay with Verifone Pos, so we click on the button and confirm the payment amount to send to the pos.

Verifone Cloud Transaction Process	~ ×
Options	
Sales Amount	15.587
	OK Cancel



We finish the payment on the Pos end and get a respocen of success and then *Remaining Balance* and *Total Payments* are updated and now we can go and post the Sales Order, using the *Post* button.

\leftarrow	Quick Sales	(e) e
	1075 · Staðgreiðsla	
	Customer No. C00010	~
	Registration Number	
	Total Amount	15.587
	Remaining Balance	0
	Total Payments	15.587
-		
î) O Ship	
	○ Invoice	
	Ship and Invoice	
		OK Cancel