

Advania Purchase Addons

Setup and instructions

Advania Purchase Addons

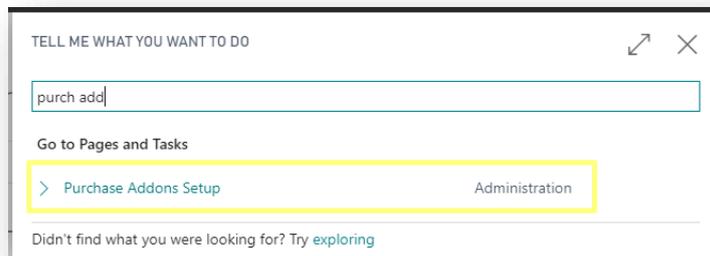
1. SETUP

Advania Purchase Addons extension consists of several functionalities that can be applied to creating and posting purchase documents.

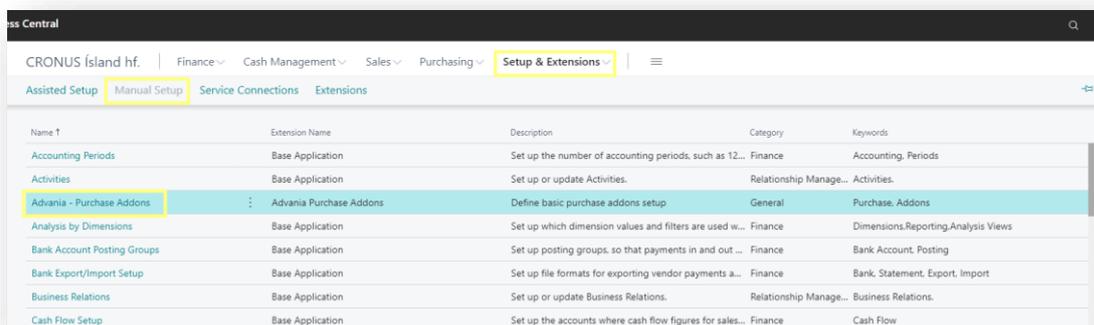
Enable solution

To be able to start using Advania Purchase Addons, Purchase Addons Setup must be enabled.

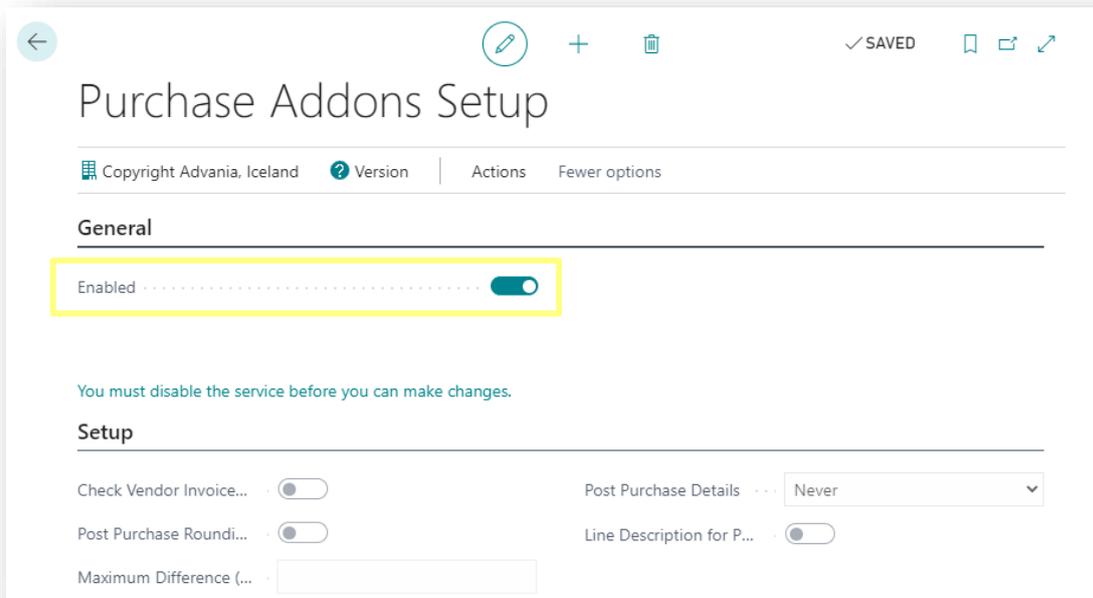
Purchase Addons Setup can be accessed via Tell Me search:



or Manual Setup page:



Changes to setup can be made before enabling the extension on Purchase Addons Setup page:



To be able to make changes to setup again, Purchase Addons Setup must be disabled first.

Purchase Addons Setup Functionalities

Functionalities available for enabling/disabling in Purchase Addons Setup:

- Check Vendor Invoice No.
- Post Purchase Rounding & Maximum Difference
- Post Purchase Details
- Line Description for Posting

Check Vendor Invoice No.

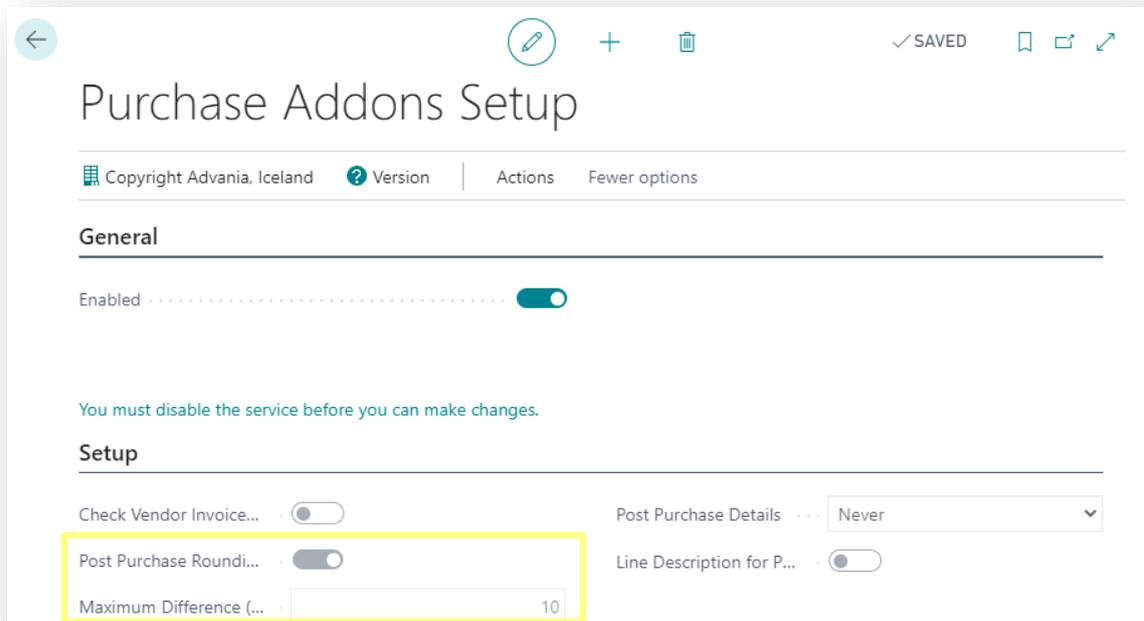
If Check Vendor Invoice No. option is enabled in the setup, when the user fills out Vendor Invoice No. on creation of a purchase document the system will verify:

- That Vendor Invoice No. is not found in any existing orders/invoices/posted invoices (on creation of a purchase order/invoice)
- That Vendor Credit Memo No. is not found in any existing credit memos/posted credit memos (on creation of a purchase credit memo)
- That the same Vendor Invoice No. with zero in front/without zero in front doesn't exist in purchase orders/invoices/cr. memos or in posted purchase invoices/cr. memos

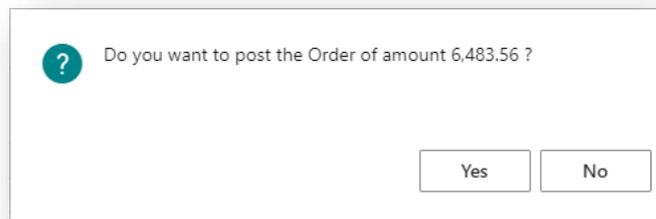
If any of above-mentioned conditions is not fulfilled, the system will show an appropriate error – example below.

Post Purchase Rounding & Maximum Difference

This functionality enables users to round total amount when posting the document. When enabling Post Purchase Rounding option, Maximum Difference field can also be filled.



When posting a purchase document, after choosing between Invoice/Receive/Invoice and Receive options, a message will appear asking if you want to post the document:



After accepting, a window for entering total document amount will appear:

EDIT - ENTER INVOICE TOTAL AMOUNT ↗

Enter Amount

OK
Cancel

If difference from the original amount is not bigger than the maximum allowed, the document with rounded amount should be posted with one additional row for added difference:

POSTED PURCHASE INVOICE WORK DATE: 1/30/2022									
108044									
Process Correct Invoice Print/Send Navigate More options									
General Show more									
Vendor					Due Date	1/31/2022			
Contact					Vendor Invoice No.	7889410			
Posting Date	1/30/2022								
Lines Manage More options									
Type	No.	Description	Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Unit Price (LCV)	Line Discount %	Line Amount Excl. VAT	Job No.
→ Item	1001		19		341.24	4,000.00		6,483.56	
G/L Account	9140	Rounding Entry	1		0.04	0.00		0.04	
Invoice Discount Amount Excl. VAT					0.00		Total VAT (CAD)		0.00
Total Excl. VAT (CAD)					6,483.60		Total Incl. VAT (CAD)		6,483.60

However, if difference is bigger than allowed, an error will appear:

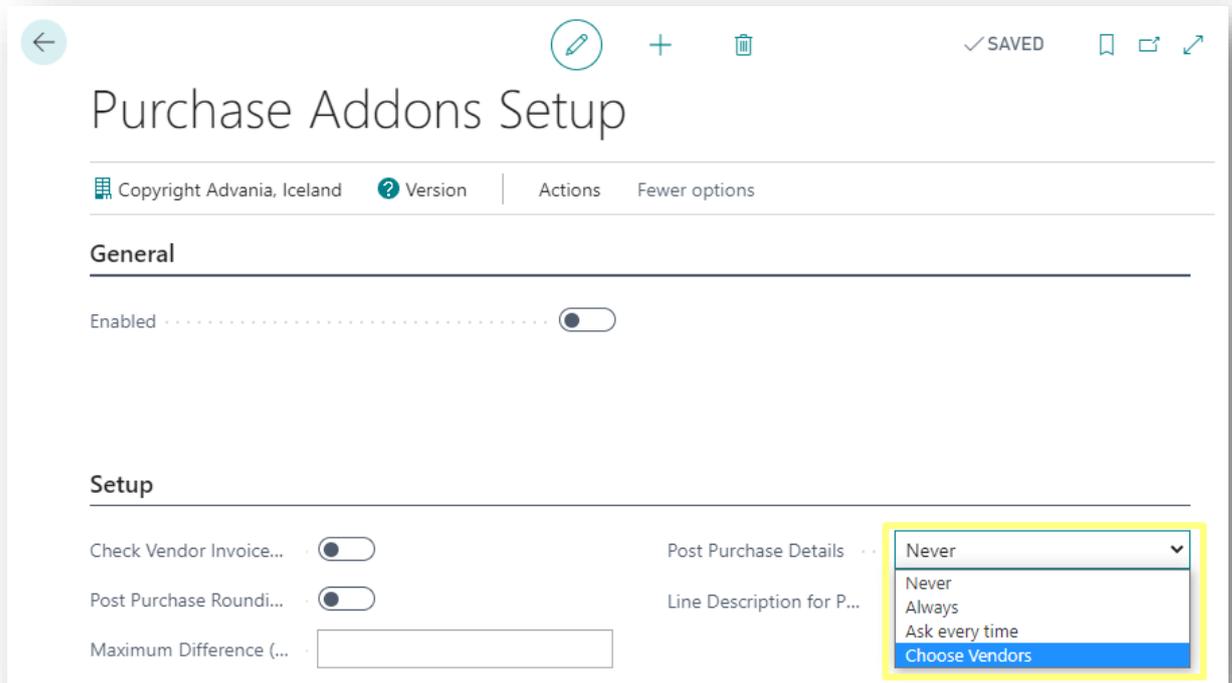
 Total Amount does not match with Invoice Amount !
Invoice Amount 6,483.56
Entered Amount 6,484
Difference Amount -0.44

OK

Post Purchase Details

1. This functionality allows the users to choose how to post Posting Description in Purchase Lines.

2.



3.

4. There are four options for this functionality:

1. Never post purchase details
2. Ask every time
3. Always post purchase details
4. Choose Vendors for which purchase details will be posted

5. If option Never is chosen, basic posting is used.

All GL Entry lines of type Item will have a description in format: Order „Order No.“.

If option Ask every time is chosen, the system will ask the user whether posting should be grouped.



Post to G/L by: Description ?

Yes

No

If option Always is chosen, Purchase Lines are grouped by Description, G/L Account No., Posting Groups and Dimensions.

All GL Entry lines will have a description copied from purchase lines. There will be only one GL Entry line with the description of format Order „Order No.“

← POSTED PURCHASE INVOICE | WORK DATE: 1/30/2022 ✎ + 🗑

108058 · Beekhuysen BV

Process Correct Invoice Print/Send Navigate | Actions Navigate Fewer options

General Show more

Vendor	Beekhuysen BV	Due Date	1/31/2022
Contact	Alex Roland	Vendor Invoice No.	3146
Posting Date	1/30/2022	Incoming Document Note	_

Lines	Manage	More options								
Type	No.	Description	Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Unit Price (LCY)	Line Discount %	Line Amount Excl. VAT	Job No.	
→ Item	1170	Slanga	500	STYKKI	0.027	0.00		13.50		
G/L Account	1220	Aukning á árinu	1		20.00	0.00		20.00		
G/L Account	1320	Aukning á árinu	1		50.00	0.00		50.00		

← 5420 LÁNARDR.. ERENDIR | WORK DATE: 1/30/2022

General Ledger Entries | Search Edit List Process Entry Open in Excel | More options

Views ✕

***All** 🗨

Filter list by:

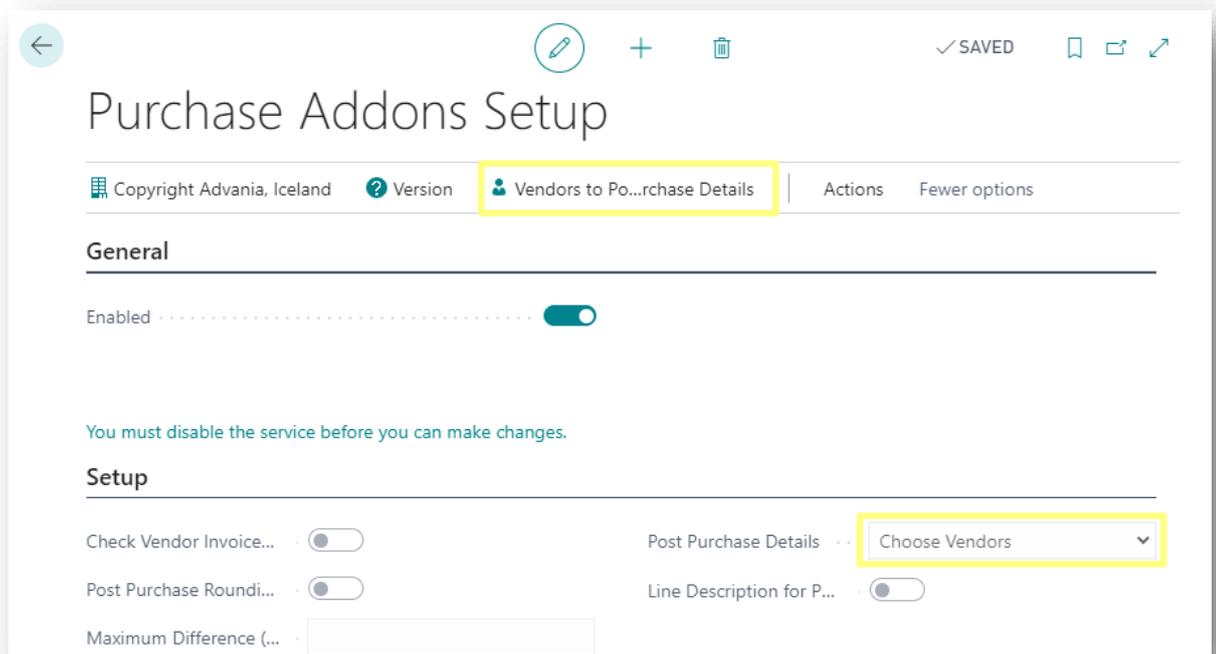
× Document No.

 + Filter...

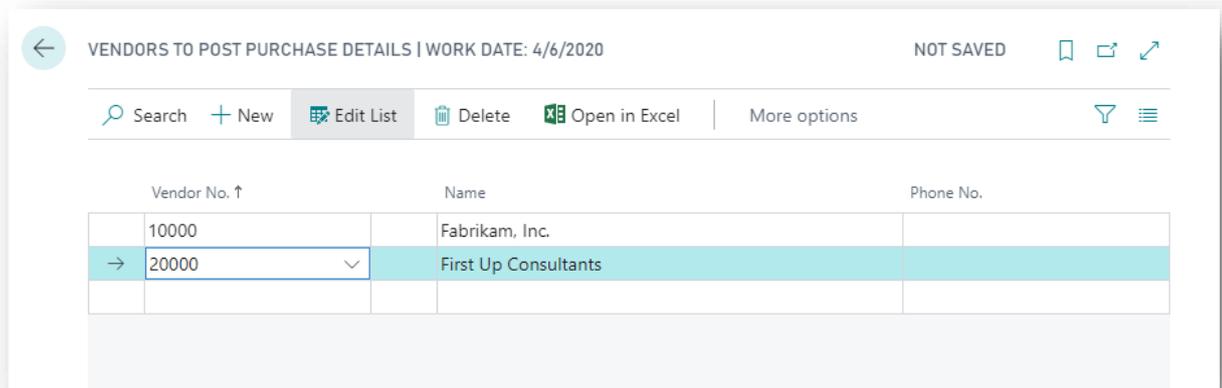
Reset filters

Posting Date ↓	Document No. ▼	G/L Account No. ↓	Description	Gen. Posting Type	Gen. Bus. Posting Group	Gen. Prod. Posting Group	Amount	Bal. Accour Type
1/30/2022	108058	7220	Slanga	Purchase	ESB	HRÁEFNI	876.06	G/L Acco
1/30/2022	108058	5630	Aukning á árinu				311.49	G/L Acco
1/30/2022	108058	5630	Aukning á árinu				778.72	G/L Acco
1/30/2022	108058	5630	Slanga				210.25	G/L Acco
1/30/2022	108058	5620	Aukning á árinu				-311.49	G/L Acco
1/30/2022	108058	5620	Aukning á árinu				-778.72	G/L Acco
1/30/2022	108058	5620	Slanga				-210.25	G/L Acco
→ 1/30/2022	108058	5420	Order 106038				-5,418.62	G/L Acco
1/30/2022	108058	1320	Aukning á árinu	Purchase	ESB	ÝMISL	3,244.68	G/L Acco
1/30/2022	108058	1220	Aukning á árinu	Purchase	ESB	ÝMISL	1,297.88	G/L Acco

If option Choose Vendors is chosen, an action called Vendors to Post Purchase Details will appear in the setup:



When clicking on this action, a page where you can insert vendors will open:



When posting a purchase order with any of the vendors from this list, purchase details will also be posted.

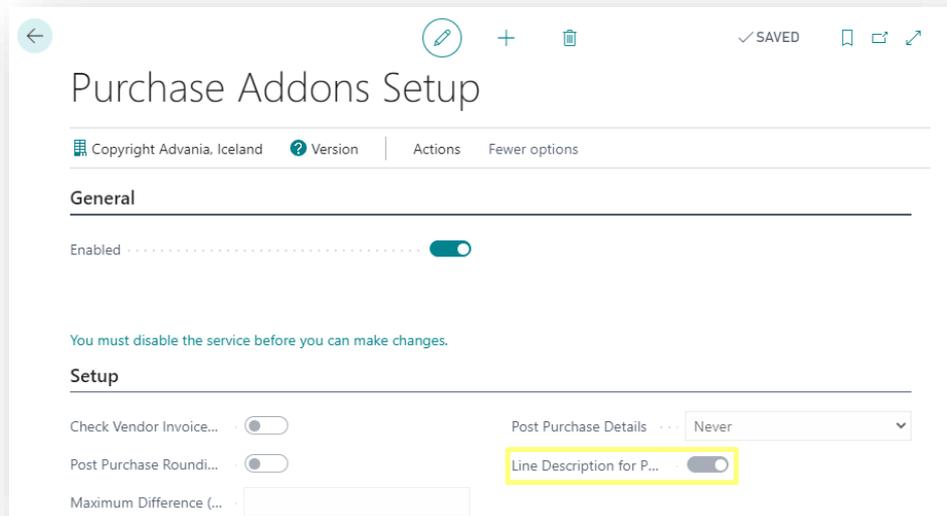
On the other hand, when posting a purchase order with a vendor that is not on this list, basic posting will be used.

If option Choose Vendors is active, but the list above is empty, purchase details will be posted anyway.



Line Description for Posting

This option enables copying the description from the first purchase line to G/L Entries and Vendor Ledger Entries description during posting.



Purchase Addons Setup

Copyright Advania, Iceland | Version | Actions | Fewer options

General

Enabled

You must disable the service before you can make changes.

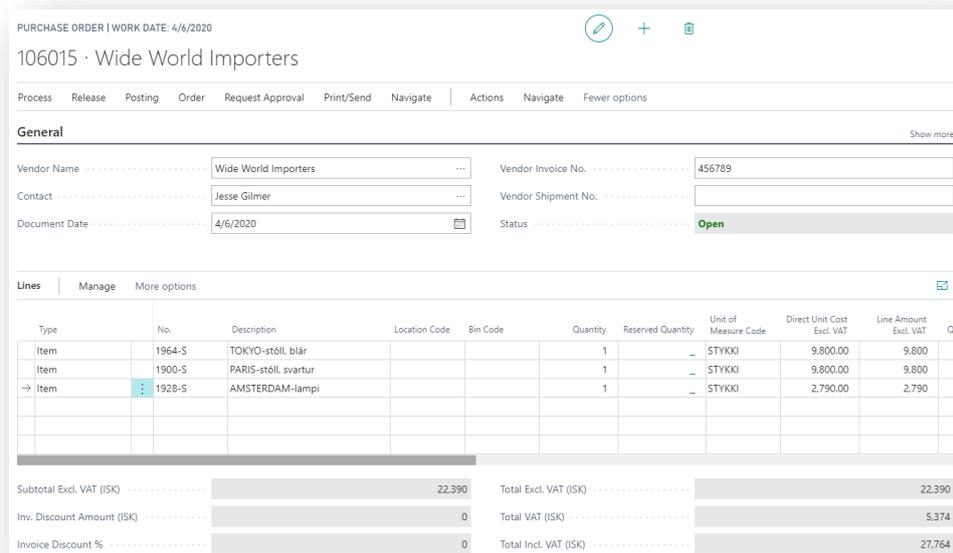
Setup

Check Vendor Invoice... Post Purchase Details ... Never

Post Purchase Roundi... **Line Description for P...**

Maximum Difference (...)

An example of a Purchase Order and its G/L Entries and Vendor Ledger Entries after posting are below.



PURCHASE ORDER | WORK DATE: 4/6/2020

106015 · Wide World Importers

Process Release Posting Order Request Approval Print/Send Navigate | Actions Navigate Fewer options

General Show more

Vendor Name: Wide World Importers Vendor Invoice No.: 456789

Contact: Jesse Gilmer Vendor Shipment No.:

Document Date: 4/6/2020 Status: **Open**

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Q
Item	1964-S	TOKYO-stóll, blár			1	-	STYKKI	9,800.00	9,800	
Item	1900-S	PARIS-stóll, svartur			1	-	STYKKI	9,800.00	9,800	
→ Item	1928-S	AMSTERDAM-lampi			1	-	STYKKI	2,790.00	2,790	

Subtotal Excl. VAT (ISK)	22,390	Total Excl. VAT (ISK)	22,390
Inv. Discount Amount (ISK)	0	Total VAT (ISK)	5,374
Invoice Discount %	0	Total Incl. VAT (ISK)	27,764

Posting Date ↓	Document Type ▼	Document No. ▼	G/L Account No. ↓	Description	Gen. Posting Type	Gen. Bus. Posting Group	Gen. Prod. Posting Group	Amou
→ 4/6/2020	Invoice	108218	7110	TOKYO-stóll, blár	Purchase	INNANLANDS	SMÁSALA	22.39
4/6/2020	Invoice	108218	5630	TOKYO-stóll, blár				5.31
4/6/2020	Invoice	108218	5410	TOKYO-stóll, blár				-27.76

VENDOR LEDGER ENTRIES | WORK DATE: 4/6/2020

108218 Edit List Process Line Entry Open in Excel More options

Posting Date	Document Type	Document No.	External Document No.	Vendor No.	Description	Currency Code	Payment Method Code	Payment Reference	Creditor No.	Original Amount	Ar
→ 4/6/2020	Invoice	108218	456789	40000	TOKYO-stóll, blár					-27.764	-2